

GENERAL COMMITTEE REPORT 2015-4

Report of the General Committee of Council Meeting held Monday, April 13, 2015, at 7:00 p.m. in the Municipal Office Council Chambers.

Present: Deputy Mayor M. Ross, Mayor G. McKay, Councillors J. Main, C. Oschefski, G. MacDonald, G. Canning, J. Contin, P. File and S. Strathearn

Also Present: C. Tripp, Chief Administrative Officer
M. Villeneuve, Director of Finance/Treasurer
A. Fay, Director of Corporate Services/Clerk/Deputy CAO
S. Berriault, Director of Operations
B. Peter, Director of Parks and Recreation
W. Crown, Director of Planning and Building Services
K. Desroches, Deputy Clerk

DECLARATIONS OF PECUNIARY INTEREST

No declarations were made.

SECTION A – PUBLIC WORKS MATTERS **(Referred to the Chair, Councillor P. File)**

1. **PW-2015-11 Monthly Report on Waterworks March 2015**

Your Committee received as information a report dated April 8, 2015, from J. Beauchamp, Compliance Officer, which included details on current water quality, distribution maintenance, training, the Drinking Water Quality Management Standard, sustainability plan goals, and sample results for the month of March 2015.

2. **PW-2015-12 Pending Tenders – Maintenance Department Vehicles**

Your Committee received as information a report dated April 8, 2015, from S. Berriault, Director of Operations, providing information regarding pending tenders.

SECTION B – ADMINISTRATIVE MATTERS
(Referred to the Chair, Councillor J. Contin)

1. CL-2015-21 Farmers' Market Application

Your Committee reviewed a report dated March 30, 2015, from A. Fay, Director of Corporate Services/Clerk/Deputy CAO.

Following a review of the Report, your Committee recommended:

That, further to Report CL-2015-21 dated March 30, 2015, staff be directed to bring forward the appropriate by-law providing for an amendment to By-law 2010-28 specific to the licensing of Farmers' Markets within the Town of Midland;

And further that notice of the proposed changes be prepared in accordance with the Town's Notice By-law being 2009-20.

2. CL-2015-23 Procedural By-law - Meeting Processes

Your Committee reviewed a report dated April 1, 2015, from A. Fay, Director of Corporate Services/Clerk/Deputy CAO.

Following a review of the report, your Committee recommended:

That, further to Report CL-2015-23 dated April 1, 2015, staff be directed to proceed based on the recommendations contained within the conclusion section of the staff report;

And further that all applicable changes be included within a by-law to amend By-law 2010-42 being the Town's Procedural By-law;

And further that notice of the proposed changes be prepared in accordance with the Town's Notice By-law being 2009-20;

And further that said by-law be brought forward to the April Council meeting for consideration.

3. CAO-2015-4 Strategic Planning Priorities of Council

Your Committee reviewed a report dated March 31, 2015, from C. Tripp, CAO.

Following a review of the report, your Committee recommended:

That, further to Report CAO-2015-4 dated March 31, 2015, the Strategic Planning Priorities of Council be adopted.

The report will be posted on the Town's website. Copies of the report will also be available, upon request, at the Municipal Office.

Staff was directed to amend the current staff report template to include a Strategic Planning Section should the topic of the report fall within the Strategic Plan.

CAO Tripp noted that a report providing an update on the status of items identified with the Strategic Plan will be provided to Council on a quarterly basis.

4. CAO-2015-5 MPUC – Ownership Opportunities

Your Committee reviewed a report dated February 6, 2015, from C. Tripp, CAO.

Following a review of the report, your Committee recommended:

That, further to Report CAO-2015-5 dated February 6, 2015, staff be directed to accept the offer of Borden Ladner Gervais for the review of all opportunities for ownership of the MPUC.

Your Committee directed the CAO to extend an invitation to Mark Rodger of Borden Ladner Gervais to attend the Special Council Meeting scheduled for Monday, April 20, 2015.

5. CAO-2015-7 Games Manager Position

Your Committee reviewed a report dated April 7, 2015, from C. Tripp, CAO.

Following a review of the report, your Committee recommended:

That, further to Report CAO-2015-7 dated April 7, 2015, Council appoints Bryan Peter, representing BNKB Consulting Inc., as the Games Manager for the 2016 Ontario 55+ Summer Games.

6. CAO-2015-6 Information Technology Strategic Plan

Your Committee reviewed a report dated April 2, 2015, from Z. Fleras, GIS/IT Technician.

Following a review of the report, your Committee recommended:

That, further to Report CAO-2015-6 dated April 2, 2015, the proposal from Optimus SBR for an information technology (IT) assessment and the creation of an Information Technology Strategic Plan for the Town of Midland in the amount of \$33,750, inclusive of all disbursements, taxes, except HST, be accepted.

7. AU-2015-2 4th Quarter Financial Statements

Your Committee received as information a report dated March 30, 2015, from J. Hancock, Deputy Treasurer.

8. AU-2015-3 2014 Audited Financial Statements

Your Committee reviewed a report dated April 4, 2015, from M. Villeneuve, Director of Finance/Treasurer.

Following a review of the report, your Committee recommended:

That, further to Report AU-2015-3 dated April 4, 2015, Council approve the 2014 audited financial statements and appoint KPMG LLP as auditors for the 2015 fiscal year.

9. TR-2015-9 2015 BIA Budget

Your Committee reviewed a report dated April 2, 2015, from M. Villeneuve, Director of Finance/Treasurer.

Following a review of the report, your Committee recommended:

That, further to Report TR-2015-9, Council approve the BIA 2015 Budget.

10. TR-2015-10 Development Charge Reserve

Your Committee reviewed a report dated April 2, 2015, from M. Villeneuve, Director of Finance/Treasurer.

That further to Report TR-2015-10 dated April 2, 2015, Council receive as information the 2014 Annual Report on Development Charge Reserves, as required under the Act.

11. PL-2015-28 Planning Department Staffing

Your Committee reviewed a report dated April 9, 2015, from W. Crown, Director of Planning and Building Services.

Following a review of the report, your Committee recommended:

That, further to Report PL-2015-28 dated April 9, 2015, the Planning and Building Services Department staffing be as set out in the above report and that the hiring of a new full-time Senior Planner, in lieu of the Planner position, be approved for the commencement of the recruitment process.

12. Application for a Vendor's Market – Request

Your Committee reviewed an email dated March 26, 2015, from Ms. J. Charlebois, requesting that Council amend or create a by-law which would allow her to host a vendor's market in Midland.

Following discussion on the matter, staff was directed to forward a letter to Ms. Charlebois advising of Council's decision to permit only one Farmers' Market per season on municipal property, and recommending that she consider holding her market on private property.

SECTION C – COMMUNITY SERVICES MATTERS
(Referred to the Chair, Deputy Mayor M. Ross)

1. PR-2015-19 Trail between Ingram Crescent and Cook Drive LRG/Devonleigh Homes Subdivision

Your Committee received as information a report dated March 23, 2015, from B. Peter, Director of Parks and Recreation.

2. PR-2015-20 Moosepower Solar Panel Project at the North Simcoe Sports and Recreation Centre

Your Committee reviewed a report dated March 25, 2015, from B. Peter, Director of Parks and Recreation.

Following a review of the report, your Committee recommended:

That, as recommended in Report PR-2015-20 dated March 25, 2015, the report be received as information;

And that staff be directed to bring forward a further report on the status of the project pending final direction from Moosepower.

3. PR-2015-21 Information Report

Your Committee received as information a report dated March 30 2015, from B. Peter, Director of Parks and Recreation, providing an update on programs, events, committees, and departmental operations.

4. PR-2015-22 Grass Cutting Tender

Your Committee reviewed a report dated April 8, 2015, from B. Peter, Director of Parks and Recreation.

Following a review of the report, your Committee recommended:

That, further to Report PR-2015-22 dated April 8, 2015, Council approve the total tender for grass cutting as submitted by B.W. Services in the amount of \$15,470.

5. PR-2015-23 Tourism and Special Events Report

Your Committee received as information a report dated April 9, 2015, from N. Major, Tourism and Special Events Manager, providing information regarding tourism and special events initiatives.

6. Fire Department Activity Report

Your Committee received as information an Activity Report from T. Toole, Deputy Fire Chief, providing information for the month of March 2015.

7. Midland Bay Sailing Club Lease

Your Committee reviewed a report dated April 13, 2015, from B. Peter, Director of Parks and Recreation, recommending that staff be directed to prepare a 15 year lease for Council adoption at the April 27, 2015 meeting with the Midland Bay Sailing Club based on (a) the Town's lease template; (b) annual lease payments of \$10,000 for 2015-2019, \$13,500 for 2020-2024 with the annual lease payments for 2025-2029 to be negotiated; (c) and appropriate option to purchase clause.

Following discussion, your Committee deferred consideration of the matter pending an additional report from staff providing further details together with a copy of the draft lease agreement.

SECTION D – OTHER BUSINESS

1. Midland Public Library – Report to Council

Your Committee received as information a report from B. Molesworth, CEO/Chief Librarian, providing an update on Library operations, activities and events for April 2015.

2. Councillor File advised that the Town will be holding an Open House on Tuesday, April 14, 2015, from 5:00 pm until 9:00 pm at the Midland Cultural Centre to receive input from the public on the Downtown Master Plan. Everyone is encouraged to attend.

3. C. Oschefski extended an invitation to all Midland residents to participate in a Little Lake Park Clean Up. The event is taking place on Saturday, May 9, 2015, from 9:00 am until 12:00 noon. Feast Catering will be holding a free barbeque at noon for all participants. There are currently 165 participants confirmed. Gloves and bags will be provided. Donations are welcome to help cover the cost of the food.
4. Deputy Mayor Ross extended congratulations to the Images Dance Company for its performance at a recent completion held in Barrie.

Moved by G. Canning
Seconded by P. File

THAT this General Committee of Council adjourn at 10:00 p.m.
CARRIED.

A. Fay, Director of Corporate Services/Clerk/Deputy CAO
