

**AMENDED BY RESOLUTIONS  
2013-465, 2012-433, 2012-487, 2012-498, 2013-34, 2014-30, 2015-390**

**THE CORPORATION OF THE TOWN OF MIDLAND**

**BY-LAW 2011-7**

A By-law to establish a composite fee schedule for services and activities provided or done by the Municipality and to repeal By-law 2007-75 as amended

**WHEREAS** Council passed By-law 2007-75 on the Twenty-sixth day of November, 2007, to establish a Composite Fee Schedule for the Town of Midland for services and activities provided or done by the municipality within the Clerks, Treasury, Fire, Planning, Engineering and Transit Departments;

**AND WHEREAS** Council has reviewed the schedule of fees and charges and now deems it expedient to repeal By-law 2007-75 as amended and provide a revised Composite Fee Schedule;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF MIDLAND HEREBY ENACTS AS FOLLOWS:**

1. That Schedule "A," attached hereto forms part of this by-law being the Composite Fee Schedule.
2. That Schedule "A" of this by-law may be amended from time to time by resolution of Council.
3. That where there is any conflict between the provisions of this by-law and those of any other by-law, the provisions of this by-law shall prevail;
4. That By-law 2007-75 as amended is hereby repealed.
5. That the provisions of this by-law shall come into force and effect as of April 1, 2011.

**BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 28<sup>th</sup> DAY OF MARCH, 2011.**

**THE CORPORATION OF THE TOWN OF MIDLAND**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**

**SCHEDULE 'A' TO BY-LAW 2011-7**

| <b>CLERKS</b> |  |   |   |
|---------------|--|---|---|
| <b>1.0</b>    | <b>SERVICE/ACTIVITY FEE</b>  | <b>FEE</b>  |   |
| 1.1           | Photocopy (each) (all fees subject to HST)<br>Letter (8½ x 11)<br>Legal (8½ x 14)<br>Tabloid (11 x 17)<br>Arch C (18 x 24)<br>Arch D (24 x 36)<br>Arch E (36 x 48)       | Black and White<br>\$0.50<br>\$1<br>\$1.50<br>\$4<br>\$8<br>\$12  | Colour<br>\$1<br>\$1.50<br>\$2<br>\$5<br>\$10<br>\$15 |
| 1.2           | Laminating   | \$0.75 per page + HST   |   |
| 1.3           | Lapel Pins<br>(At the discretion of the Clerk's Department, groups, teams or individuals, representing the Town may be permitted 100 pins on a one time basis per year.) | \$0.50 each + HST   |   |
| 1.4           | Town of Midland Flags  | \$60 each + HST   |   |
| 1.5           | Business Conformity Clearance Letter   | \$20  |   |
| 1.6           | Municipal Information Form (LCBO)  | \$20  |   |
| 1.7           | Commission of Oath/Certification of Document<br>(non municipal related)  | \$15+HST (Midland resident)<br>\$20 (non-resident)  |   |
| 1.8           | Garage Sale Permit   | \$10  |   |
| 1.9           | Burial Permit – Non Resident   | \$20  |   |
| 1.10          | Marriage License   | \$125   |   |
| 1.11          | Civil Ceremony   | \$200 during regular business hours on premises<br>\$250 after regular business hours or off premises   |   |
| 1.12          | Lottery Licensing<br>Raffle, Bingo<br>Break Open Tickets<br>Bazaar   | 3% of the total value of the prize<br>3% of prize payout per box<br>\$10 per wheel of fortune per day<br>3% of total value of prize for raffle or bingo |   |
| 1.13          | Animal Control Dogs<br>Kennel License<br><br>Dog License (each dog)  | \$100 (Jan. 1 to Feb. 28)<br>\$135 (Mar. 1 to Dec. 31)<br>\$15 (Jan. 1 to Feb. 28)<br>\$30 (Mar. 1 to Dec. 31)<br>\$5 (replacement tag)                 |   |

|      | <b>SERVICE/ACTIVITY</b>  | <b>FEE</b>                 |
|------|--|----------------------------|
| 1.14 | Business Licensing<br>Auctioneer, Hawker and Peddler, Refreshment Vehicle, Farmers Market        |                            |
|      | Application Fee  | \$20                       |
|      | Replacement Business License   | \$10                       |
|      | a) Auctioneer  |                            |
|      | Annual License   | \$65                       |
|      | Event License  | \$5                        |
|      | b) Hawker and Peddler  |                            |
|      | Annual License   | \$230                      |
|      | Event License  | \$5                        |
|      | c) Joint Hawker and Peddler Event license  | \$5 per vendor / per day   |
|      | d) Refreshment Vehicle   | \$230                      |
|      | Annual License   | \$5                        |
|      | Event License  | No Charge                  |
|      | Event License (non-profit charitable organization/non-profit non-charitable organization)        |                            |
|      | e) Farmers' Market   | \$500                      |
|      | Annual License   |                            |
| 1.15 | Municipal Freedom of Information Request   |                            |
|      | Application Fee  | \$5                        |
|      | Photocopies and computer printouts   | \$0.20 per page + HST      |
|      | CD-Roms  | \$10 each + HST            |
|      | Manual Search  | \$7.50 for each 15 minutes |
|      | Preparation of a record for disclosure, including severing a part of the record                  | \$7.50 for each 15 minutes |
|      | Developing a computer program or other method of producing a record from machine readable record | \$15 for each 15 minutes   |
| 1.16 | Taxi Cab Stands – Maximum 3 spaces   | \$360 annually             |
| 1.17 | Meter Bag Rate (\$50 deposit)  | \$10 single<br>\$15 double |
| 1.18 | Permit Parking (All fees include HST)  | Annual Fee per space       |
|      | Lot 1 – Behind Gianetto's  | \$431.21 (29 spaces)       |
|      | Lot 3 – Beside Post Office   | \$431.21 (5 spaces)        |
|      | Lot 4 – Beside the Mirror Paper  | \$431.21 (5 spaces)        |
|      | Lot 5 – Behind Bourgeois Motors  | \$431.21 (33 spaces)       |
|      | Lot 6 – Behind TD Bank   | \$431.21 (27 spaces)       |
|      | Lot 7 – Behind Subway Restaurant   | \$344.96 (10 spaces)       |
|      | Lot 8 – Beside Total Sports  | \$344.96 (6 spaces)        |
|      | Lot 9 – Behind Bayshore Dental   | \$143.74 (17 spaces)       |
|      | Lot 10 – Beside One Stop Beauty Shop   | \$431.21 (19 spaces)       |
|      | On Street Permit Parking   |                            |
|      | First Street between Hugel & Yonge   | \$344.96 (33 spaces)       |
|      | Midland Avenue between Hugel & Yonge   | \$344.96 (37 spaces)       |

|      |  |          |
|------|--|----------|
|      | Summer Permit Parking (All fees include HST) |          |
|      | Lot 1 – Behind Gianetto's                    | \$131.75 |
|      | Lot 5 – Behind Bourgeois Motors              | \$131.75 |
|      | Lot 6 – Behind TD Bank                       | \$131.75 |
|      | Lot 7 – Behind Subway Restaurant             | \$110.19 |
|      | Lot 9 – Behind Bayshore Dental               | \$ 59.89 |
|      | Lot 10 – Beside One Stop Beauty Shop         | \$131.75 |
| 1.19 | Annual Fire Permit Fee                       | \$25     |

| <b>TREASURY</b> |  |                                 |
|-----------------|--|---------------------------------|
| <b>2.0</b>      | <b>SERVICE/ACTIVITY FEE</b>                  | <b>FEE</b>                      |
| 2.1             | Returned Cheque                              | \$30                            |
| 2.2             | Tax Certificate                              | \$25                            |
|                 | Tax Certificate (if req within 48 hrs)       | \$50                            |
| 2.3             | Duplicate Tax Receipt                        | \$10                            |
| 2.4             | Municipal Search                             | \$50                            |
|                 | If required within 48 hours of receipt       | \$100                           |
|                 | Resubmission                                 | \$25                            |
| 2.5             | Budget document                              | \$25+HST                        |
| 2.6             | Printed labels                               | \$0.25/label+HST (Minimum \$25) |
| 2.7             | Tax Sale – Tender Package                    | \$10 +HST                       |
| 2.8             | Interest on outstanding accounts receivables | 1.25%                           |
| 2.9             | Duplicate Utility Receipt                    | \$10                            |

| <b>FIRE DEPARTMENT</b> |  |  |
|------------------------|--|--|
| <b>3.0</b>             | <b>SERVICE/ACTIVITY</b>  | <b>FEE</b>   |
| 3.1                    | Reports and Letters<br>i. Fire Report<br>ii. Inspection Report (on file – no inspection)<br>iii. Hydrant Flow Test (on file – no test)<br>iv. Other Report or Letter<br>Note – ¼ hour increments with (½) hour minimum.<br>v. Other Documents<br>Note – e.g. Tenders, Career Firefighter Recruit Packages, Emergency Response Plan, etc.   | \$60+HST<br>\$50+HST<br>\$50+HST<br>\$100/hr+HST<br><br>\$1.00 per page + HST                |
| 3.2                    | Inspections (includes report)<br>i. Wood Burning Appliance Installation<br>Note - requested by the home owner or the home owner's insurance company; building permit related are exempt.<br>ii. Licensing<br>Note - Day Care, Nursery, Hotel, Rooming House, etc.<br>iii. Non-Compliance Follow-up<br>Note – Where a compliance notice has been issued, one (1) follow-up inspection shall be provided free of charge. All subsequent inspections for the same violations shall be at the rate specified.<br>iv. No Show<br>Note – Failure to show for a scheduled inspection. This fee shall be in addition to any other fee.<br>v. Other Inspection Request; e.g. Change of Ownership, Change of Occupancy<br>Note – ¼ hour increments with 1 hour minimum. Building permit related and owner occupied Single- family residential exempt.<br>vi. Secondary Suite Registration for 3 years<br>Note – Registration fee to include two (2) inspections. Additional inspections shall be at the rate specified above in Non-Compliance Follow-up. Rate to be effective April 26, 2011. | \$85+HST<br><br>\$85+HST<br><br>\$85+HST<br><br>\$55+HST<br><br>\$95/hr+HST<br><br>\$500+HST |

|     | <b>SERVICE/ACTIVITY</b>  | <b>FEE</b>  |
|-----|--|---|
| 3.3 | <p>Emergency Response</p> <p>i. Automobile Incident (Fire or Collision)<br/>Note , if -<br/>Location = Kings Highway – invoice MTO – HST exempt.<br/>Location = Other – invoice party(ies) involved. Midland residents and property owners exempt.</p> <p>ii. Alarm Activation (Nuisance or Malicious)<br/>Note – 1 alarm per 12 months exempt.<br/>Nuisance alarm = non-notification of work/testing to system, poor maintenance, non-action to remedy cause/repair system.</p> | <p>\$410 + HST per FD vehicle for 1<sup>st</sup> hour + \$205 + HST per FD vehicle for each ½ hour thereafter</p> <p>\$3,600 + HST</p>  |
| 3.4 | <p>i. Elevator Rescue (Nuisance or Malicious)<br/>Note – 2 alarms per 12 months exempt.<br/>Nuisance alarm = non-notification of work/testing to system, poor maintenance, non-action to remedy cause/repair system.</p> <p>ii. Other Rescue</p>   | <p>\$410+HST per FD vehicle for 1<sup>st</sup> hour+\$205 + HST per FD vehicle for each ½ hour thereafter.</p> <p>\$410 + HST per FD vehicle for 1<sup>st</sup> hour + \$205 + HST per FD vehicle for each ½ hour thereafter.</p> |
| 3.5 | <p>Other Services</p> <p>i. Air Cylinder Recharge:<br/>SCBA<br/>SCUBA<br/>CASCADE</p> <p>ii. Personal Protective Equipment Cleaning:<br/>Complete ensemble<br/>Bunker Coat and Pants Only</p> <p>iii. Hydrant Flow Testing</p> <p>iv. Training Courses</p> <p>v. Securing of Property</p> <p>vi. Incident Clean-up<br/>Note – Where costs for additional specialized resources are required all costs shall be the responsibility of the property owner.</p>                     | <p>\$8<br/>\$12<br/>\$35</p> <p>\$14.25+HST<br/>\$10.25+HST</p> <p>\$120.00/hour + Costs + Letter/Report Fee</p> <p>\$100/hour+HST + costs</p> <p>\$175.00/hr + Costs</p> <p>\$175.00/Hr + Costs</p>                              |

|  | <b>SERVICE/ACTIVITY</b>  | <b>FEE</b>  |
|--|--|---|
|  | <p>vii. Incident Investigations<br/> Note – Where costs for additional specialized resources are required all costs shall be the responsibility of the property owner.</p> <p>viii. Other Services<br/> Note – Where costs for additional specialized resources are required all costs shall be the responsibility of the property owner.</p> <p>Apparatus and Duty Personnel</p> <p>Apparatus and Off Duty Personnel<br/> (Capt+3FF/min 3hrs)</p> <p>ix. Hose Testing</p> <p>x. Risk and Safety Management Plan Review<br/> Note – Where costs for additional specialized resources are required all costs shall be the responsibility of the property owner.</p> | <p>\$175.00/Hr + Costs</p> <p>\$175.00/Hr + Costs</p> <p>\$975.00 for 3 hr +\$150.00 each ½ hr thereafter + Costs</p> <p>Per 15m \$20+HST</p> <p>\$100/hr + Costs</p> |



| <b>PLANNING</b> |  |             |
|-----------------|--|-------------|
| <b>4.0</b>      | <b>SERVICE/ACTIVITY</b>  | <b>FEE</b>  |
| 4.1             | 911 hard copy map non electronic format                            | \$500 + HST |
| 4.2             | Text or CD– Official Plan  | \$50 + HST  |
| 4.3             | Text or CD - Zoning By-law   | \$25 + HST  |
| 4.4             | Text or CD– Sign By-law  | \$25 + HST  |
| 4.5             | Text or CD – Development Charges Background Study                  | \$25 + HST  |
| 4.6             | Text- Greening of Midland  | \$25 + HST  |
| 4.7             | Application for Official Plan Amendment                            | \$6,000     |
| 4.8             | Application for Zoning By-law Amendment                            | \$4,000     |
|                 | Application for Temporary Use By-law                               | \$1,000     |
|                 | Application for Removal of H or D Symbol                           | \$500       |
| 4.9             | Application for Site Plan Control Approval - Major                 | \$4,000     |
|                 | Application for Site Plan Control Approval - Minor                 | \$2,000     |
|                 | Application for Site Plan Control Approval - Agreement Preparation | \$1,500     |
|                 | Application for Amendment to Site Plan Control Agreement           | \$1,200     |
| 4.10            | Application for Minor Variance/Permission to Expand                | \$800       |
| 4.11            | Application for Provisional Consent – All                          | \$1,500     |
|                 | Application for Change of Provisional Consent Conditions           | \$500       |
|                 | Application for Validation   | \$1,500     |
| 4.12            | Application for Plan of Subdivision                                | \$7,500     |
|                 | Application for Plan of Subdivision - Deposit                      | \$3,000     |
|                 | Application for Plan of Subdivision – Agreement Preparation        | \$5,000     |
|                 | Application for Extension to Draft Approval/Change of Conditions   | \$1,500     |
| 4.13            | Application for Plan of Condominium                                | \$7,500     |
|                 | Application for Plan of Condominium - Deposit                      | \$3,000     |
|                 | Application for Plan of Condominium – Agreement Preparation        | \$5,000     |
|                 | Application for Extension to Draft Approval/Change of Conditions   | \$1,500     |
| 4.14            | Application for Deeming  | \$500       |
| 4.15            | Application for Conversion to Condominium                          | \$5,000     |
| 4.16            | Private Road Agreement   | \$500       |
| 4.17            | Encroachment Agreement   | \$1,200     |
| 4.18            | Application for Part Lot Control                                   | \$1,500     |
| 4.19            | Application for Variance to Sign By-law                            | \$550       |
|                 | Application for Variance to Sign By-law – Non-Profit Organization  | \$100       |
|                 | Application for Amendment to Sign By-law                           | \$1,200     |
|                 | Application for Amendment to Sign By-law – Non-Profit Organization | \$100       |
| 4.20            | Subdivision Compliance Letter/ Site Plan Control Compliance Letter | \$50        |
|                 | if required within 48 hours of receipt                             | \$100       |
| 4.21            | Zoning Compliance Letter   | \$50        |
| 4.22            | Septic Systems Search  | \$25        |

|            |                                 |  |
|------------|---------------------------------|--|
| <b>5.0</b> | <b>ENGINEERING/PUBLIC WORKS</b> |  |
|            | <b>SERVICE/ACTIVITY</b>         | <b>FEE</b>   |
| 5.1        | Curb Cuts for Driveways         | Actual charge of contractor (minimum of \$175 + HST) |

|            |   |                  |  |
|------------|---|------------------|--|
| <b>6.0</b> | <b>TRANSIT</b>  | <b>Current</b>   |  |
| <b>6.1</b> | <b>Transit Fares:</b>   | <i>Cash</i>      | <i>Tickets</i>   |
| 6.1.1      | Adults  | \$2.00           | 20 for \$25  |
| 6.1.2      | Senior Citizens   | \$1.75           | 20 for \$20  |
| 6.1.3      | Children under 60"  | \$1.75           | 20 for \$20  |
| <b>6.2</b> | <b>Accessible Transit Fares:</b>  |                  |  |
| 6.2.1      | All rides   |                  | \$2.50 per rider   |
| <b>6.3</b> | <b>Advertising:</b>   |                  |  |
|            | <i>Location:</i>  | <i>2011 Rate</i> | <i>Subsequent Years</i>  |
| 6.3.1      | Rear Frame – curb side frame  | \$1,165.50       | Ontario Cost of Living %   |
| 6.3.2      | Curb Side Frame – driver side frame   | \$435.70         | Ontario Cost of Living %   |
| 6.3.3      | Curb Side Frame - rear frame  | \$435.70         | Ontario Cost of Living %   |
| 6.3.4      | Driver Side Frame   | \$435.70         | Ontario Cost of Living %   |
| 6.3.5      | Rear Window - Contravision  | \$435.70         | Ontario Cost of Living %   |
| 6.3.6      | Inside Frame  | \$435.70         | Ontario Cost of Living %   |
| 6.3.7      | Side Windows - Contravision (both)  | \$2,666.66       | Fixed Contract for 3 years<br>Ontario Cost of Living % in year 4 |
| <b>6.4</b> | <b>Shelter Advertising:</b>   |                  |  |
| 6.4.1      | Various / Each Shelter  | \$250/month      |  |
| 6.4.2      | Various / Each Shelter  | \$1,800/annum    |  |
|            | Conditions: <ul style="list-style-type: none"> <li>▪ Customers are to supply the signs</li> <li>▪ Signs are to be printed on polystyrene material or Contravision material, as applicable</li> </ul> Ads are subject to Town approval |                  |  |

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