

Community Safety Task Force
Monday, May 7, 2018, at 10:00 am
in the Council Chambers

AGENDA

- 1) Introductions
- 2) Review of Background and Task Force Terms of Reference
 - a. Scope
 - b. Timeframe
 - c. Output
- 3) Discussion of consultation process - Core Group, advisory groups, consultant
- 4) Discussion of anticipated challenges and resources
- 5) Next meeting



Terms of Reference

Committee Name: Community Safety Task Force	Committee Type: Ad-Hoc
Staff Support/Departmental Support: Amanpreet Sidhu Angela Grenier	Created by Resolution No: 2018-211
Date Approved:	Amendments:

General Statement

- A strong, healthy and vibrant downtown is an essential key to a long-term sustainable future of Midland/Town. Community safety in the Town, specifically within the downtown area, has, and continues to be an ongoing concern for a variety of community stakeholders. There are numerous special events, festivals and cruise ship visits to Midland that converge upon the downtown and the waterfront area. Our efforts to encourage residents and visitors alike to participate in these activities can be negated when issues of personal and property safety and security are diminished through inappropriate actions and activities.

In particular, the Town Library has been the locus of many unacceptable behaviors.

A resolution to this ongoing lingering matter requires a concerted community effort encompassing a variety of stakeholders. The Town has had previous starts and stops in an effort to find sustainable solutions, only to see the plans fall apart without securing the anticipated results.

Coupled with the promulgation of the *Bill 175, Safer Ontario Act, 2018 (the "Act")*, a comprehensive public safety legislative package that represents the largest policing transformation in a generation and received Royal Assent on March 8, 2018, the time is right to put community safety on the front burner and to find effective long-term solutions for the prosperity and well-being of the community.

Mandate

- The Mandate of the Community Safety Task Force ("CSTF") includes the broad community and stakeholder consultation process for the purpose of the development of a Community Safety Plan that provides a structured solution with

respect to the community safety issues particularly in relation to downtown Midland.

- In particular, the Community Safety Task Force (“CSTF”) will:
 - Conduct a community and stakeholder consultation respecting safety in the downtown area and specifically the Library. This consultation must be seen to be inclusive and effective;
 - The results of the consultation will be used as a part of Community Safety Plan that:
 - Identifies the short and long term measures need to ensure appropriate levels of safety in the downtown and the Library;
 - Satisfies the requirements to Bill 175, Safer Ontario Act
 - Presents the tasks and budget impacts of implementing the measures
 - Submit its final Report to Council by August 31, 2018

Strategic Plan Priorities/ Legislative Requirements

- Part XIII of *Bill 175, Safer Ontario Act, 2018 (the “Act”)* mandates that Municipal Councils are required to prepare and adopt a community safety and well-being plan. The plan must identify risk factors to the community and identify strategies to reduce prioritized risk factors, in addition to other requirements.

Committee Composition

The CSTF shall have a “Core Committee” consist of eight (8) members from the following local organizations:

1. The Corporation of the Town of Midland;
2. Midland Public Library Board;
3. Downtown Midland BIA;
4. Salvation Army/Street Outreach;
5. Guesthouse;
6. Canadian Mental Health Association;
7. County of Simcoe Health and Social Services representative;
8. OPP – Municipal Contract Policing;

In addition to the Core Committee, the CSTF shall strike advisory groups made up stakeholders and residents to assist its work. Although not specifically identified for the purpose of the CSTF, the Town acknowledges the requirement to engage a variety of stakeholders through this process noting that specifically that Section 197(3) of the *Act* also identifies the following stakeholders:

1. A person who represents,
 - i. a local health integration network for a geographic area in which the municipality is located, as determined under the Local Health System Integration Act, 2006, or
 - ii. an entity that provides services to improve the physical or mental health of individuals in the community or communities.
2. A person who represents an entity that provides educational services in the municipality.
3. A person who represents an entity that provides community or social services in the municipality, if there is such an entity.
4. A person who represents an entity that provides community or social services to children or youth in the municipality, if there is such an entity.
5. A person who represents an entity that provides custodial services to children or youth in the municipality, if there is such an entity.
6. An employee of the municipality or a member of the municipal council.
7. A person who represents the police service board or, if there is no police service board, the commander of the detachment of the Ontario Provincial Police that provides policing in the area or his or her delegate.
8. Any other prescribed persons.

Y N Legislative/statutory requirement for Council representation.

1. The Mayor shall act as Chair. A Vice Chair shall be elected by the voting members, and may be a member of Council.

Committee Criteria

For the Core Committee:

1. Members shall be appointed based on names forwarded by the stakeholder organizations.
2. Members must be able to commit the necessary time to Committee meetings and events (if applicable).
3. Members shall provide adequate notice to staff if unavailable to attend meetings.
4. Members should demonstrate a strong interest in the committee's mandate, etc.
5. Acting on behalf of the Town/Code of Conduct, members shall conduct themselves as a representative of the Town.

6. Resignations from Committee members shall be tendered in writing to the Clerk or designated staff support. The Clerk will advise Council.
7. Attendance
 - a) If a member misses three (3) consecutive meetings and the Chair of the respective Committee has not granted permission for same, the Chair shall notify Council in writing concerning the absence.
 - b) Upon notification by the respective Committee Chair regarding the absence, Council may declare the seat of any member of the committee vacant.

Committee Duties

- To provide the oversight and guidance to staff and external consultants on the completion of the public consultation process in accordance with the approved proposal
- To review and provide input and comment on all draft reports, etc, as prepared by the consulting team
- To provide appropriate recommendations to Council
- To provide interim reports to Council as required and/or requested

Staff Support and Duties

The following resources are provided the CSTF.

1. The Director of Corporate Services/Town Solicitor shall attend, as required, in an advisory capacity.
2. The Clerk or designated staff support shall confirm meeting dates and provide proper notice.
3. The Clerk or designated staff support shall publish and distribute agendas, and record and distribute the minutes to the Committee for approval.
4. Additionally, upon successful completion of the RFP process, the services of an external consultant to organize the consultations, provide advice and to prepare the final report.

Meetings

1. The Core Committee shall determine the meeting schedule. Notice of any changes to the meeting dates shall be provided to the public in accordance with the Town's Procedural By-law. Meetings during the months of July and August shall be at the discretion of the Chair.

2. Meetings shall be held at the Town Municipal Offices or in such other place as appointed.
3. A quorum for meetings shall be 50% plus one (1) of the voting members.
4. Items which are recommendations to Council will require a Committee resolution.
5. Committee meetings shall follow the Town Procedural By-law as amended from time to time.

Reporting Structure

1. The Core Committee shall report directly to Council through the Clerk (or designate) by way of a Committee minute and Report. Report format shall be in accordance with the Town's standard report format.
2. Minutes of the Committee meetings shall be approved by the Committee at its next meeting and forwarded to Council as information through the Council Information Package (CIP).
3. The Committee shall provide a deputation to Council outlining the Committee's accomplishments and providing an overview of its objectives. Where there is a significant requirement for funding the Committee shall submit a request deemed appropriate by the Treasurer during Budget deliberations.

Budget

- As established by Council.

Remuneration

- Not applicable.

Review of Terms of Reference / Sunset Clause

- The Committee shall dissolve upon completion of the Committee's mandate and final reporting by the Committee to Council.

The Committee is mandated to submit its final Report to Council before August 31, 2018.