

**Minutes of the Official Plan Review Steering Committee Meeting held Wednesday, December 16, 2015 at 5:30 p.m. in the Council Chambers of the Municipal Office.**

**Present:** Bill Kernohan, Chair  
Ron Neumann, Member  
Glen Canning, Councillor  
Stewart Strathearn, Councillor  
Jonathan Main, Councillor  
Wes Crown, Director of Planning and Building Services  
Jill Lewis, Senior Planner  
Sherri Edgar, Executive Assistant/Recording Secretary

**Also Present:** Ron Palmer, The Planning Partnership

**Regrets:** George MacDonald, Councillor  
John Brousseau, Member

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**1. Open Meeting**

The Chair called the meeting to order at 5:30 p.m.

**2. Re-Introductions**

Committee concurred that re-introductions were not necessary.

**3. Vision Workshop Results/Report/Discussion**

Ron Palmer provided a power point presentation regarding the summary of the one-on-one interviews conducted with members of Steering Committee and Council, results of the Visioning Workshop, a draft Vision Statement and 12 Guiding Principles.

Committee had considerable discussion and provided direction to the Consultant.

❖ **ACTION:**

R. Palmer to prepare a Draft Report regarding the Visioning Workshop, Vision Statement and Guiding Principles.

**4. Workplan/Schedule Review**

R. Palmer will provide an updated workplan and schedule for Committee's approval.

**5. First Nations Consultation Update (on desk item)**

Committee was provided with a copy of correspondence from Huron Wendat Nation Council along with a Record of Meeting.

Committee had considerable discussion regarding the Duty to Consult with First Nations in Official Plan process as well as the required fees that will have to be paid.

W. Crown noted that a Report will be sent to the January Planning and Development Committee of Council regarding the additional costs associated with the Duty to Consult.

**6. Developers Focus Group**

W. Crown advised that Mayor McKay suggested that a Developers Focus Group be contemplated as part of the OP Process.

Committee had discussion and concurred that a Developers Focus Group would be organized later in the process once the Draft Official Plan document was available for Public Review.

**7. Next Steps**

Committee had discussion regarding the Next Steps in the process.

**8. Adjournment and Next Meeting**

- Next meeting: To be determined

As there was no further business, the meeting was adjourned at 8:25 p.m.

*Sherri Edgar*

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Sherri Edgar, Recording Secretary