

Vendor Application for Tall Ships Tour – Midland Port

July 22, 23 and 24, 2022



Application deadline: Friday, February 11, 2022 at 4 p.m.

Notification of acceptance: March 11, 2022

Submit to: kmealing@midland.ca

DO NOT ZIP applications and support documents as they will not be received. If files are too large to email, a link to a OneDrive folder will be provided if requested prior to February 4, 2022.

About the event

The Town of Midland will be a host port for the Tall Ships Tour in 2022 with a vendor area for artists/artisans and local food producers. This is a rain or shine event. The COVID-19 pandemic may cause this event and the planned activities to be modified or cancelled. All participating Vendors must agree to adhere to all public health guidelines.

About the vendor area

The vendor area will showcase high-quality regional artists, artisans and local food producers.

Artists and artisans: Only artists and artisans from Ontario, who are creating unique, original, handcrafted pieces, will be considered with a preference given to those from Midland, Penetanguishene, Tay, Tiny and Beausoleil First Nation. Mass produced items or items made from patterns not designed by the artist will not be accepted. We will consider fine art (photographs must be numbered), textiles, pottery, sculpture, including wood, glass, and metal, and jewellery. Authors selling their own publications including books, short stories and poetry will also be considered. Exhibitors may not sell items they did not create themselves.

Reproductions of original works of art must not represent the majority of what you are selling and only one of each image may be hung in your booth at a time, while additional reproductions can be available from a designated space/box in your booth. Art cards are acceptable.

Food producers: Food producers must feature primarily locally grown and sourced ingredients. Upon acceptance, food vendors must apply for a Food Vendor Licence from the Town of Midland (there is a non-refundable \$25 fee for this licence) and complete a Special Event Application through the Simcoe Muskoka District Health Unit.

All vendors are responsible for their own system for accepting payments. Where applicable, vendors are required to collect and remit all appropriate taxes.

Vendor location

David Onley Park along Bayshore Drive, between King Street and Midland Avenue.

Booth spaces are 10'x10' and the cost is \$200 plus HST (total \$226). Vendors will supply their own tents, grids, display equipment, tables, chairs, etc. Displays may not extend beyond the 10'x10' booth space. Vendors may share their booth space and the fee with another Vendor, however both must be approved through the application process. The desire to share a booth, or be located near another Vendor, must be indicated on the application form. Booth spaces will be allocated by the Town of Midland.

Note, there are no electrical hook-ups within the park and if you require a generator, it must be a whisper-quiet generator.

Tall Ships Tour – Midland Port 2022

Vendor Dates and Hours

Friday, July 22, 2022 3 to 8 p.m.
Saturday, July 23, 2022 10 a.m. to 5 p.m.
Sunday, July 24, 2022 10 a.m. to 5 p.m.

Exhibitors are required to be on site all three days and all hours of operation.

Set up and tear down

Set-up will be on Friday, July 22 starting at 10 a.m. until 3 p.m. Vendors must be set-up by 3 p.m.
Tear down will start at 5 p.m. on Sunday, July 24. Vendors may not tear down prior to 5 p.m.

Parking

There will be reserved parking for Vendors in a municipal lot adjacent to the park. Only one parking space will be allocated per booth space.

Security

The Town of Midland will have security in the park on the Friday and Saturday evenings, however, Vendors are encouraged to remove any items of significant value at the end of each day. Neither the Town of Midland, event partners and organizers, or the security company will be held responsible for any loss or damage to items left overnight. Security coverage will start at 8 p.m. on July 22 until 9:30 a.m. on July 23 and again at 5 p.m. on July 23 until 9:30 on July 24.

Insurance

Vendors may purchase insurance through the Town of Midland for a total of \$60, including tax or may provide their own insurance listing the Town of Midland as an additional insured indicating \$2,000,000 in general liability. Proof of insurance will be required.

COVID-19 Pandemic

All Vendors agree to follow any and all public health guidelines related to the COVID-19 pandemic.

Payment, if selected to participate.

Payment may be made by credit card or cheque. Payment will not be processed until an exhibitor has been notified of their acceptance and has confirmed their participation. An exhibitor must confirm their participation by 4 p.m. on March 25, 2022 otherwise their space may be offered to another vendor.

Once the Vendor confirms their participation, there will be no refund of fees. Should the event need to be cancelled due to the COVID-19 pandemic, fees will be refunded.

I understand and accept the terms and conditions associated with applying to be a Vendor at the 2022 Tall Ships Tour – Midland Port event.

Signature	Date

Vendor Application for 2022 Tall Ships Tour – Midland Port

Vendor Information

Name			
Business Name (if applicable)			
Address			
Town/City			
Postal Code			
Email			
Telephone			
Alt Telephone			
Website			
Facebook			
Twitter			
Instagram			
Insurance	Will provide my own		Would like to purchase through the Town

Booth space – 10'x10'	\$200
HST	\$26
Insurance, if purchasing through Town of Midland	\$60
Food vendors only – Food Vendor Licence	\$25
Total:	

Credit Card Number	
Expiration Date	
CVV	

By cheque

Cheque should be payable to “The Town of Midland” and mailed attention to Tall Ships Tour, Town of Midland, 575 Dominion Avenue, Midland, ON, L4R 1R2. Cheques may be post-dated to March 25, 2022.

All vendors, please provide a short description of your work or product.

For artists and artisans, please also attach a short artist bio.

For artists and artisans – include 8 to 10 samples of your work. For food vendors - include 3-5 images of your product.

	Title/Item	Media	Price	Notes
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