



**THE CORPORATION OF THE
TOWN OF MIDLAND**

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GENERAL COMMITTEE REPORT 2016-9

Report of the General Committee of Council Meeting held Monday, November 14, 2016, at 7:00 p.m. in the Municipal Office Council Chambers.

Present: Mayor G. McKay, Deputy Mayor M. Ross, Councillors G. MacDonald, J. Main P. File, G. Canning, C. Oschefski, J. Contin and S. Strathearn

Also Present: J. Skorobohacz, Chief Administrative Officer
A. Fay, Director of Corporate Services/Clerk/Deputy CAO
S. Berriault, Director of Operations
S. Turnbull, Director of Finance/Treasurer
S. Cooper, Marketing and Communications Coordinator

DECLARATIONS OF PECUNIARY INTEREST

No declarations were made.

SECTION A – OPERATIONS / ENGINEERING MATTERS

(Referred to the Chair, Councillor P. File)

1. OP-2016-029 Variable Frequency Drive (VFD) Controllers for Aerator Motors at the Wastewater Treatment Centre - Request to Sole Source Purchase from Hollen Controls

Your Committee reviewed a report dated November 9, 2016, from S. Berriault, Director of Operations.

Following a review of the report, your Committee recommended:

That, further to Report OP-2016-029 dated November 9, 2016, Council authorize Wastewater Operations to sole source the purchase and installation of six (6) new Variable Frequency Drive (VFD) Controllers for the aerator motors at the Wastewater Treatment Centre from Hollen Controls Limited.

SECTION B – ADMINISTRATIVE MATTERS

(Referred to the Chair, Councillor J. Contin)

1. CAO-2016-9 Midland Forward

Your Committee reviewed a report dated November 4, 2016, from J. Skorobohacz, CAO, proposing various organizational changes within the Corporation. The CAO also provided a PowerPoint presentation expanding on the details contained within the report and provided clarification in response to questions raised by members of Council.

Following a review of the report, your Committee recommended:

THAT the Report CAO-2016-9 entitled “MIDLAND FORWARD” presented by the Chief Administrative Officer dated November 4, 2016, be received; and

THAT Council endorses the assignment of the Corporate Champions in relation to the 2014 – 2018 Strategic Plan Priorities, as noted in the Report “MIDLAND FORWARD” and that Council commits to re-engaging with Administration in a workshop setting to provide the appropriate clarity on the expectations and outcomes for the various initiatives identified within the Strategic Plan Priorities; and

THAT the Director of Finance/Treasurer, be instructed to reflect the organizational changes as noted in the report within the 2017 Budget presentations; and

THAT the Chief Administrative Officer be authorized to re-engage Council and the Senior Management Team for the purpose of establishing a Corporate Mission, Vision and Values exercise; and

THAT the Chief Administrative Officer be authorized to proceed early in 2017 with the proposed SERVICE DELIVERY REVIEW PROJECT (SERVING MIDLAND) for the purpose of creating the foundation for a continuous improvement and customer service excellence program; and

THAT the concept of the proposed PERFORMANCE EXCELLENCE PROGRAM (PEP) be approved in principal with the intent that a future implementation report be presented by the Director of Human Resources and the Chief Administrative Officer before the end of the 2nd Quarter of 2017; and

THAT the Director of Corporate Services/Clerk/Deputy CAO be directed to undertake a review of the Procedural By-law 2010-42, as amended, and the Terms of Reference for all existing Town Committees. This work to be supported by a Council ad hoc committee of 3 – 4 members which will report back on the proposed changes to Council not later than the end of the 3rd Quarter of 2017; and

THAT the Chief Administrative Officer be directed to report on the progress and impact of these proposed changes no later than the 3rd Quarter of 2017.

2. CAO-2016-10 Midland Power Utility Corporation “MPUC” Lease Agreement

Your Committee reviewed a report dated October 27, 2016, from C. LeMesurier, Executive Assistant to the Clerk, Mayor and CAO.

Following a review of the report, your Committee recommended:

That, further to report CAO-2016-10 dated October 27, 2016, staff be directed to bring forward the draft lease agreement with the Midland Power Utility Corporation “MPUC” and related By-law to the November Council Meeting for consideration.

3. CL-2016-44 Municipal Office Hours – Christmas Break 2017

Your Committee reviewed a report dated October 13, 2016, from A. Fay, Director of Corporate Services/Clerk/Deputy CAO.

Following a review of the report, your Committee recommended:

That, further to Report CL-2016-44 dated October 13, 2016, the Municipal Office be closed on December 25, 2017, and re-open on January 2, 2018.

4. CL-2016-45 December Parking in the Downtown

Your Committee reviewed a report dated October 27, 2016, from A. Fay, Director of Corporate Services/Clerk/Deputy CAO.

Following a review of the report, your Committee recommended:

That, further to Report CL-2016-45 dated October 27, 2016, free parking at the meters be continued for the entire month of December, 2016 with an enforced 3-hour limit;

And further that any receipts collected at the meters during December be retained to the future benefit of the parking system;

And further that staff be directed to notify the BIA and to advertise the free parking on Facebook, Twitter, the Town’s website, in the Town page and by way of signage on the meters.

5. CL-2016-48 Municipal Elections Act Amendments

Your Committee reviewed a report dated November 7, 2016, from A. Fay, Director of Corporate Services/Clerk/Deputy CAO, recommending that Council receive for information the Municipal Election Act Amendments Staff Report; and further that Council confirm its support for the existing first-past-the-post election model for the 2018 municipal election.

Following a review of the report, your Committee recommended:

That, further to Report CL-2016-48 dated November 7, 2016, Council receive for information the Municipal Election Act Amendments Staff Report;

And further that staff be directed to contact the Ministry of Municipal Affairs to arrange a presentation to Council at a future meeting regarding ranked ballots;

And further that the Clerk be directed to prepare a further report regarding alternate voting methods.

6. TR-2016-15 Library Reserves

Your Committee reviewed a report dated November 7, 2016, from S. Turnbull, Director of Finance/Treasurer.

Following a review of the report, your Committee recommended:

That, further to Report TR-2016-15 dated November 7, 2016, the administration of all Library Reserves and Reserve Funds remain with the Town of Midland managed by Finance.

7. Annual YMCA Huronia ½ Marathon – Run for the Chicken

Your Committee reviewed a letter dated October 19, 2016, from Ms. N. Murray General Manager – Midland YMCA.

Following a review of the report, your Committee recommended:

That, further to letter dated October 19, 2016, permission be granted in principle, to the Midland YMCA to conduct their annual YMCA Huronia 1/2 Marathon – Run for the Chicken on Sunday, April 30, 2017, as per the schedule and route provided, subject to approval of the related Special Events application.

Moved by **S. Strathearn**

Seconded by **C. Oschefski**

That this General Committee Meeting of Council adjourn at 8:53 p.m.

CARRIED.

A. Fay, Director of Corporate Services/Clerk/Deputy CAO