

Report of the General Committee of Council Meeting held Monday, January 13, 2014, at 7:00 p.m. in the Municipal Office Council Chambers.

Present: Chair, Deputy Mayor S. Kramp, Vice-Chair, Mayor G. McKay, Councillors P. File, Z. Pendlebury, M. Ross, B. Jeffery and G. Canning

Regrets: Councillors J. Attwood and J. Charlebois

Also Present: Chief Administrative Officer, C. Tripp
Acting Director of Corporate Services/Clerk, L.S. Lee
Director of Public Works, S. Berriault
Director of Parks and Recreation, B. Peter
Director of Finance/Treasurer, M. Villeneuve
Town Engineer, J. Galloway
Deputy Clerk/Senior Executive Assistant, K. Desroches

DECLARATIONS OF PECUNIARY INTEREST

No declarations were made.

SECTION A – ADMINISTRATIVE MATTERS
(Referred to the Vice-Chair, Councillor P. File)

1. New Website Presentation

The presentation was deferred.

2. Municipal Law Enforcement Officer's Investigative Report - December 2013

Your Committee reviewed and received as information a report dated January 9, 2014, from J. Reichheld, Municipal Law Enforcement Officer, providing an update on departmental operations, monthly ticket count and street parking meter revenue.

3. Council Code of Conduct

Your Committee reviewed a report dated January 10, 2014, from L. S. Lee, Acting Clerk, recommending that further to the report of Harold Elston, Investigator, dated December 9, 2013, regarding complaints of workplace harassment and violence, direction be provided to staff on the issue of re-addressing the adoption of a Code of Conduct and appointing an Integrity Commissioner.

Following discussion, your Committee directed staff to prepare a draft Code of Conduct which includes the possible retaining of an Integrity Commissioner for consideration at a future meeting.

4. Cheque Registers from Other Boards

Your Committee reviewed a report dated January 8, 2014, from M. Villeneuve, Director of Finance/Treasurer, recommending that the Town discontinue the practice of emailing detailed cheque registers of the Midland Police Services Board, the Midland Public Library Board and the Severn Sound Environmental Association to all of Council.

Following discussion, your Committee recommended that the Town's current practice continue.

5. Asset Management Plan and PowerPoint

Your Committee reviewed a report dated January 8, 2014, together with a powerpoint presentation, from M. Villeneuve, Director of Finance/Treasurer.

Following a review of the report, your Committee recommended:

That, as recommended in a report dated January 8, 2014, from the Director of Finance/Treasurer, the Asset Management Plan be made publicly available on the Town website; and be submitted with future funding applications as is necessary.

6. Audit Committee Terms of Reference

Your Committee reviewed a report dated January 9, 2014, from M. Villeneuve, Director of Finance/Treasurer.

Following a review of the report, your Committee recommended:

That, further to a report dated January 9, 2014, from the Director of Finance/Treasurer, the Terms of Reference for the Audit Committee be approved by Council; and that the Committee appointments include no more than two members of Council, as well as one Council appointee.

7. Renewed Labour Market Agreement

Your Committee reviewed and received as information a letter dated December 9, 2013, from The Hon. B. Duguid, Minister of Training, Colleges and Universities, providing an update on Ontario's dealings with the federal government regarding the above agreement and inviting input on same.

8. The Premier's Award for Agri-Food Innovation Excellence Program

Your Committee reviewed a letter dated January 2, 2014, from The Hon. K. Wynne, Minister of Agriculture and Food, providing information regarding the above program and encouraging outstanding agriculture and agri-food innovators to submit an application.

Your Committee referred the correspondence to the Huronia Economic Alliance.

SECTION B – COMMUNITY SERVICES MATTERS
(Referred to the Chair, Councillor G. Canning)

1. Information Report

Your Committee reviewed a report dated January 6, 2014, from B. Peter, Director of Parks and Recreation, providing an update on the Huronia Area Tourism Study, the Municipal Cultural Plan, the Parks Donations Programs, and upcoming events at the North Simcoe Sports and Recreation Centre.

Meeting recessed – 9:14 pm.

Meeting re-assembled – 9:23 pm.

2. Contracting Grass Cutting in Specified Parks

Your Committee reviewed a report dated December 12, 2013, from B. Peter, Director of Parks and Recreation.

Following a review of the report, your Committee recommended:

That, as recommended in a report dated December 12, 2013, from the Director of Parks and Recreation, staff be authorized to prepare a RFP Document for the purpose of contracting out grass cutting for 2014 as a pilot project at selected municipal parks.

3. Replacement of Park Garbage Truck

Your Committee reviewed a report dated December 17, 2013, from B. Peter, Director of Parks and Recreation.

Following a review of the report, your Committee recommended:

That, as recommended in a report dated December 17, 2013, from the Director of Parks and Recreation, staff be authorized to call for tenders for the replacement of the Park Garbage Truck Vehicle.

4. Tender for Wayfinding Signage Program

Your Committee reviewed a report dated December 17, 2013, from B. Peter, Director of Parks and Recreation.

Following a review of the report, your Committee recommended:

That, as recommended in a report dated December 17, 2013, from the Director of Parks and Recreation, Council authorize staff to prepare a tender for the 2014 Wayfinding Signage Program based on RT07 Standards and the 2014 Capital Budget.

5. Exemption to By-law 2005-61

Your Committee reviewed a report dated January 6, 2014, from B. Peter, Director of Parks and Recreation.

Following a review of the report, your Committee recommended:

That, as recommended in a report dated January 6, 2014, from the Director of Parks and Recreation, Council approve an exemption to By-law 2005-61 for the purpose of an outdoor campfire in Little Lake Park on Saturday, February 1, 2014, provided that fire safety measures required by the Fire Chief are met.

6. Party on the Dock Request

Your Committee reviewed a report dated December 17, 2013, from B. Peter, Director of Parks and Recreation.

Following a review of the report, your Committee recommended:

That, as recommended in a report dated December 17, 2013, from the Director of Parks and Recreation, Council approve the request from the Midland Rotary Club for the Party on the Dock Event to be held at the Town Dock on Friday, June 20, 2014, from 6:00 p.m. to 1:00 a.m., provided all requirements of the L.L.B.O. and the Town's Special Events Policies are followed.

7. Draft Lease with the Huronia Museum Board

Your Committee reviewed a report dated December 17, 2013, from C. Tripp, CAO; M. Villeneuve, Director of Finance/Treasurer; and B. Peter, Director of Parks and Recreation, recommending that Council approve the draft Lease and draft Partnership Agreement subject to a review by the Huronia Museum Board and appropriate legal advice.

Following discussion, the matter was deferred pending further review.

8. Tourism and Special Events Report

Your Committee reviewed and received as information a report dated January 8, 2014, from N. Hutton, Tourism and Special Events Manager, providing information regarding tourism and special events initiatives.

9. Fire Department Activity Report

Your Committee reviewed and received as information a report for the month of December 2013 providing details on suppression, training, fire prevention and public education.

SECTION C – PUBLIC WORKS MATTERS
(Referred to the Chair, Deputy Mayor Kramp)

1. Report on Waterworks

Your Committee reviewed and received as information a report dated January 9, 2014, from S. Berriault, Director of Public Works, which included details on current water quality, distribution maintenance, sample results, and training.

2. Monsignor Castex and Huron Park Schools Adjacent Street Safety Concerns

Your Committee reviewed a report dated January 8, 2014, from J. Galloway, Town Engineer.

Following a review of the report, your Committee recommended:

That, as recommended in a report dated January 8, 2014, from the Town Engineer,

- 1) Two (2) “School Zone Maximum Speed 40 kph When Flashing” signs (Rb6a) be installed on Penetanguishene Road near Monsignor Castex Catholic School; and**
- 2) Schedule ‘XI’ in Traffic By-law 2008-58 be updated to reflect the speed limit reduction on Penetanguishene Road from 5 metres south of Victoria Street to 20 metres south of Howard Street to 40 kph when flashing; and**
- 3) Two (2) “School Zone Maximum Speed 40 kph when Flashing” signs (Rb6a) be installed on Robert Street and Manly Street near Huron Park Public School. (One on Robert Street 20 metres west of Wellington Street facing eastbound traffic and one 20 metres south of Robert Street on Manly Street facing northbound traffic); and**

- 4) **Schedule 'XI' in Traffic By-law 2008-58 be updated to reflect the speed limit reduction on Robert Street from 20 metres west of Wellington Street to Manly Street, and on Manly Street from 20 metres south of Robert Street to Robert Street to 40 kph when lights are flashing.**

3. Resident Concern – 350 Lescaut Street

Your Committee reviewed a letter dated January 7, 2014, from Mr. S. Bowen, and Ms. S. McKay, residents at 351 Lescaut Street, seeking Council's assistance in resolving parking issues on their street.

Mayor McKay noted that following a meeting with Mr. Bowen and Ms. McKay last Wednesday, Community Living Huronia was contacted at which time he was advised that they are working on resolving the issue. No further complaints have been received to date. Ms. McKay was instructed to contact Mayor McKay should the issue persist.

SECTION D – OTHER BUSINESS

1. Midland Public Library – Report to Council

Your Committee reviewed and received as information a report from B. Molesworth, CEO/Chief Librarian, for January 2014, providing an update on Library operations, activities and events.

Moved by G. McKay
Seconded by M. Ross

That this General Committee of Council Meeting adjourn at 9:47 p.m.

CARRIED.

Laura S. Lee, Director of Corporate Services/Clerk (A)
