

Minutes of the Official Plan Review Steering Committee Meeting held Thursday, July 28, 2016 at 2:30 p.m. in the Council Chambers of the Municipal Office

Present: Bill Kernohan, Chair
John Brousseau, Member
Ron Neumann, Member
George MacDonald, Councillor
Glen Canning, Councillor (left the meeting at 3:50pm)
Stewart Strathearn, Councillor
Jonathan Main, Councillor
Wes Crown, Director of Planning and Building Services
Jill Lewis, Senior Planner / Recording Secretary
Leah Quin, Planning Student

Also Present: Ron Palmer, The Planning Partnership

1. Open Meeting

The Chair called the meeting to order at 2:30 p.m.

2. Declarations of Pecuniary Interest

There were none declared.

3. Review of Minutes

The Minutes of the Meeting held on June 2, 2016 were reviewed.

On a Motion by Member Strathearn and Seconded by Member Brousseau

That the Minutes of the Meeting held on June 2, 2016 be approved.

CARRIED

4. 10 Planning Issue Reports

The Committee was provided a copy of all 10 Planning Issue Reports as prepared by The Planning Partnership on July 15, 2016. R. Palmer explained that these Planning Issue Reports have combined the Discussion Papers and the Recommendations Report and have been edited to incorporate the comments received from the last Steering Committee meeting. R. Palmer focused the discussion on the changes to discussion papers **Planning Issue #1 - Natural and Cultural Heritage** and **Planning Issue #2 - Growth Management** and circulated new maps and memos dated July 27, 2016 with respect to these two papers.

The Committee asked numerous questions and provided comments to the Consultant.

❖ **ACTION:**

R. Palmer will revise the Planning Issue Reports to incorporate the comments received from the Steering Committee and Staff.

5/6. Work Plan / Schedule Review / Preparation for Public / Stakeholder Meetings

W. Crown suggested that once Staff and the Steering Committee are comfortable with the revised Planning Issues Reports, they will be released to the public and the September 22, 2016 Public Meeting will be advertised in the newspaper, on the website, Facebook and Twitter.

W. Crown requested any comments on the Planning Issue Reports be given to the Planning Department which will be forwarded to R. Palmer. Once the Planning Issue Reports have been revised, the Planning Department will seek endorsement from the Steering Committee via email to proceed with issuing the revised Planning Issue Reports to the Public.

W. Crown suggested that Staff will report to Council with an update on the Official Plan Review process in October with the summary of public comments received at the September Public Meeting and stakeholder meetings

The Steering Committee agreed to meet again at some point during the first two weeks of October.

❖ **ACTION:**

S. Edgar will canvass the Steering Committee to determine a date of the next Steering Committee meeting in October.

7. Update on First Nations / Aboriginal Consultations

W. Crown advised that staff met with the Georgian Bay Native Friendship Centre on June 13, 2016.

Once the Planning Issue Reports have been released to the public, Staff will endeavour to meet with the Beausoleil First Nations, Metis Nation of Ontario, Huron Wendat, and the Georgian Bay Native Friendship Centre.

8. Request for Official Plan Amendments through OPR Process

W. Crown explained that a request has been received for a land use designation change to a site-specific property to occur as part of the Official Plan Review process. He asked the Committee to consider how it should handle site-specific requests for changes to the land use designation and or policies through the Official Plan Review

process. R. Palmer explained his experience with other Official Plan Reviews has been to not consider site-specific land use planning changes through the Official Plan Review unless they are housekeeping matters and generally align with the direction of the proposed new Official Plan. W. Crown recommended that site-specific requests be handled through an Official Plan Amendment application and process, rather than be incorporated in to the Town's Official Plan Review process.

The Committee directed that R. Palmer write a brief report with a recommended approach to site-specific requests which can be discussed at the next Steering Committee and then provided to Council at their October meeting.

❖ **ACTION:**

R. Palmer to prepare a report regarding site-specific requests for land use designation changes through the Official Plan Review process.

9. Other Business

J. Main inquired about how the documents will address the visual needs of the colour-blind. W. Crown noted the concern and will work to ensure the documents can be viewed by all.

10. Next Steps

Committee had discussion regarding the Next Steps in the process:

1. R. Palmer will revise the Planning Issue Reports.
2. The Steering Committee will endorse via email proceeding to release the Revised Planning Issue Reports to the public.
3. Public Meeting and Stakeholder meetings will be held on September 22, 2016
4. The next Steering Committee meeting will be held at some time during the first two weeks of October.

10. Adjournment and Next Meeting

- Next meeting to be scheduled at some point during the first two weeks of October.

As there was no further business, the meeting was adjourned at 4:45 p.m.

Jill Lewis

Jill Lewis, Recording Secretary