



**Town of Midland
Police Services Board Meeting
Council Chambers, Town Hall
Monday, June 18, 2018 at 4:00 P.M.**

MINUTES

Present: Chair G. Dixon
Vice Chair S. Strathearn
Member G. Canning
Member J. Contin

Also Present: A. Ferguson, Detachment Commander
A. Grenier, Executive Assistant

Regrets: Member J. Attwood

1. CALL TO ORDER

Chair Dixon called the meeting to order at 4:00pm.

2. ADOPTION OF AGENDA

a) June 18, 2018 Police Services Board Meeting Agenda

Moved by: S. Strathearn Resolution No. 2018-23

Seconded by: J. Contin

**That the June 18, 2018 Midland Police Services Board Meeting Agenda be approved as printed and circulated.
CARRIED.**

3. DECLARATIONS OF PECUNIARY INTEREST

There were none.

4. ADOPTION OF MINUTES

b) May 28, 2018 Police Services Board Meeting Minutes

Moved by: G. Canning Resolution No. 2018-24

Seconded by: S. Strathearn

**That the May 28, 2018 Midland Police Services Board Meeting Minutes be approved as printed and circulated.
CARRIED.**

5. BUSINESS ARISING FROM THE MINUTES

Nil.

6. DETACHMENT REPORTS

- a) Town of Midland Police Services Report for February to May 2018, from the Southern Georgian Bay Detachment Commander.

Detachment Commander Inspector Ferguson provided a comprehensive review of the Southern Georgian Bay Detachment Police Services Report for the period of February 8 to May 31, 2018, and responded to questions from the Board.

Moved by: J. Contin

Resolution No. 2018-25

Seconded by: G. Canning

That the Town of Midland Police Services Report for February 2018 to May 2018 from the Southern Georgian Bay Detachment Commander be received for information.

CARRIED.

7. FINANCIAL

- a) Remuneration Report for the period of May 1 to May 31, 2018.

The Board reviewed the Remuneration Report for the period of May 1 to 31, 2018.

Moved by: J. Contin

Resolution No. 2018-26

Seconded by: S. Strathearn

That the Remuneration Report for the period of May 1 to 31, 2018 be approved.

CARRIED.

- b) Police Services Board Financial Report as of May 31, 2018.

The Board reviewed the Financial Report for the period ending May 31, 2018, as prepared by the Town's Finance Department.

Moved by: S. Strathearn

Resolution No. 2018-27

Seconded by: G. Canning

That the Midland Police Services Board Financial Report as of May 31, 2018, be received for information.

CARRIED.

8. OTHER BUSINESS

- a) Records Management

Chair Dixon advised that Town Administration has requested the remaining records of the MPS in the Town's custody be reviewed by an external records management professional to develop an inventory and assign applicable retention to the records.

Moved by: S. Strathearn
Seconded by: G. Canning

Resolution No. 2018-28

Whereas the Corporation of the Town of Midland has custody of the remaining Midland Police Service Board (constituted under section 31 of the *Police Services Act, R.S.O. 1990 "Act"*) records that existed on February 8, 2018 and that were not transferred to the OPP when the OPP became responsible for policing the Town of Midland;

And whereas the Midland Police Services Board, now governed by Section 10 of the Act, considers it necessary and expedient for these remaining records to be systematically catalogued and to allow items to be located when needed and to identify records suitable for destruction;

Therefore the Midland Police Services Board hereby requests the Chief Administrative Officer of the Corporation of the Town of Midland to requisition the necessary resources to catalogue these records, to recommend appropriate retention periods and to recommend records suitable for immediate destruction; and to provide an update to the Board not later than December 31, 2018.

CARRIED.

b) Update on Midland Police Services Board Policies

The Board discussed policies to be rescinded as outlined in Report MPSB-2018-02.

Moved by: J. Contin
Seconded by: G. Canning

Resolution No. 2018-29

That Report MPSB-2018-02 dated June 18, 2018 be received; and That the policies as identified within this report be rescinded.
CARRIED.

9. CLOSED SESSION

a) Convene in Closed Session

Moved by: J. Contin
Seconded by: G. Canning

Resolution No. 2018-30

That in accordance with Section 35, subsection 4 of the Police Services Act, the Midland Police Services Board move into a closed session.

CARRIED.

b) Rise to Open Session

Moved by: S. Strathearn

Resolution No. 2018-31

Seconded by: J. Contin

That this closed session of the Midland Police Service Board be adjourned at 5:49pm and

That the Board now rise and report to open session.

CARRIED.

10. REPORT OF THE CLOSED SESSION

Chair Dixon reported that the Board discussed a contract matter in the Closed Session.

Moved by: S. Strathearn

Resolution No. 2018-32

Seconded by: G. Canning

That the Board confirms its discussions held in closed session on June 18, 2018.

CARRIED.

11. NEXT MEETING

The next meeting of the Police Services Board will take place on Monday July 16th, 2018 at 4:00pm in the Council Chambers of the municipal office, or, at the call of the Chair.

12. ADJOURNMENT

Moved by: J. Contin

Resolution No. 2018-33

Seconded by: S. Strathearn

That this meeting of the Midland Police Service Board with closed session be adjourned at 5:55p.m.

CARRIED.

Minutes adopted October 15, 2018, Resolution No. 2018-42