



**Town of Midland  
Police Services Board Meeting  
Council Chambers, Town Hall  
Monday March 18, 2019 at 4:00 P.M.**

**MINUTES**

**Present:** Vice Chair S. Strathearn  
Member M. Ross  
Member J. Contin

**Also Present:** A. Grenier, Executive Assistant

**Regrets:** Chair G. Dixon

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**1. CALL TO ORDER**

The Vice-Chair called the meeting to order at 4:00 pm.

**2. ADOPTION OF AGENDA**

March 18, 2019 Police Services Board Meeting.

**Moved by:** J. Contin Resolution No. 2019-08  
**Seconded by:** M. Ross

**That the March 18, 2019 Midland Police Services Board Meeting  
Agenda be approved as printed and circulated.  
CARRIED.**

**3. DECLARATIONS OF CONFLICT OF INTEREST**

There were none.

**4. ADOPTION OF MINUTES**

a) February 11, 2019 Police Services Board Meeting Minutes

The Board reviewed the minutes of the February 11, 2019 meeting.

**Moved by:** M. Ross Resolution No. 2019-09  
**Seconded by:** J. Contin

**That the February 11, 2019 Police Services Board Meeting Minutes  
be approved as printed and circulated.  
CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the previous minutes.

**6. FINANCIAL**

- a) Remuneration Report for the period of January 1, to February 28, 2019

**Moved by:** J. Contin Resolution No. 2019-10  
**Seconded by:** M. Ross

**That the Remuneration Report for the period of January 1, to February 28, 2019 be approved.**

**CARRIED**

- b) Police Services Board 2019 Draft Budget

The Board reviewed the draft 2019 Operating budget. The budget is set to be adopted as part of the Town's 2019 Operating and Capital Budget process in May 2019.

**Moved by:** J. Contin Resolution No. 2019-11  
**Seconded by:** M. Ross

**That the proposed 2019 Operating Budget be received for information.**

**CARRIED.**

**7. DRAFT PROCEDURAL BY-LAW**

The Board reviewed the draft procedural by-law and provided some feedback on the document.

**Moved by:** J. Contin Resolution No. 2019-12  
**Seconded by:** M. Ross

**That the draft Procedural By-law for the Midland Police Services Board be received for information; and**

**That any recommended updates be provided to the Board Secretary for inclusion in the final draft by-law; and**

**That the final draft By-law be approved at a subsequent meeting.**  
**CARRIED.**

**8. OTHER BUSINESS**

No other business was discussed.

**9. CLOSED SESSION**

a) Convene in Closed Session

**Moved by:** M. Contin Resolution No. 2019-13

**Seconded by:** M. Ross

**That in accordance with Section 35, subsection 4 of the Police Services Act, the Midland Police Services Board move into a closed session.**

**CARRIED**

b) Rise to Open Session

**Moved by:** M. Contin Resolution No. 2019-14

**Seconded by:** M. Ross

**That the Midland Police Services Board now rise and report to open session.**

**CARRIED**

**10. REPORT OF THE CLOSED SESSION**

The Vice-Chair reported that the purpose of the closed session was to discuss the Board's input to the Annual Performance Evaluation of the Detachment Commander. Monitoring the performance of the Detachment Commander is a responsibility of Section 10 Boards under the *Police Services Act, R.S.O. 1990*.

**Moved by:** M. Ross Resolution No. 2019-15

**Seconded by:** M. Contin

**That the Police Services Board completes the annual performance evaluation of the Detachment Commander; and**

**That staff be directed to send the completed document to the appropriate contact at the OPP.**

**CARRIED**

**11. NEXT MEETING**

The next meeting of the Police Services Board will take place on Monday May 13, 2019 at 4:00pm in the Town of Midland Council Chambers or at the call of the Chair.

**12. ADJOURNMENT**

**Moved by:** J. Contin

Resolution No. 2019-16

**Seconded by:** M. Ross

**That the meeting of the Midland Police Service Board held  
Monday March 18, 2019 be adjourned at 4:42 p.m.  
CARRIED.**

Minutes adopted May 13, 2019, Resolution No. 2019-18

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Chair

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Recording Secretary