



**Town of Midland
Police Services Board Meeting
Council Chambers, Town Hall
Monday August 12, 2019 at 10:00 A.M.**

MINUTES

Present: Chair G. Dixon
Vice Chair S. Strathearn
Member M. Ross
Member J. Contin
Member J. Clapperton

Also Present: A. Ferguson, Inspector & Detachment Commander
A. Grenier, Executive Assistant

1. CALL TO ORDER

The Chair called the meeting to order at 10:02 a.m.

2. ADOPTION OF AGENDA

August 12, 2019 Police Services Board Meeting.

Moved by: J. Contin Resolution No. 2019-30

Seconded by: J. Clapperton

That the agenda for the August 12, 2019 Midland Police Services Board Meeting be approved as printed and circulated.

CARRIED.

3. DECLARATIONS OF CONFLICT OF INTEREST

No declarations of conflict of interest reported.

4. ADOPTION OF MINUTES

a) May 13, 2019 Police Services Board Meeting

Moved by: S. Strathearn Resolution No. 2019-31

Seconded by: J. Clapperton

That the May 13, 2019 Police Service Board Meeting Minutes be adopted as printed and circulated.

CARRIED.

b) June 14, 2019 Police Services Board Special Meeting

Moved by: J. Clapperton Resolution No. 2019-32

Seconded by: M. Ross

That the June 14, 2019 Police Service Board Special Meeting Minutes be adopted as printed and circulated.

CARRIED.

5. BUSINESS ARISING FROM THE MINUTES

No business from the previous minutes was brought forward for discussion.

6. DETACHMENT REPORTS

a) Town of Midland Police Services Board Second Quarter Report
(April to June 2019)

The Detachment Commander provided a detailed report of the second quarter statistics and responded to questions from the Board.

b) Calls for Service Billing Summary Report (April to June 2019)

The Detachment Commander outlined the details of the Calls for Service Billing Summary Report and responded to questions from the Board.

Moved by: J. Contin Resolution No. 2019-33

Seconded by: S. Strathearn

That the Town of Midland Police Services Board Second Quarter Report (April to June 2019) and the Calls for Service Billing Summary Report (April to June 2019), as presented by the Southern Georgian Bay Detachment Commander, be received for information.

CARRIED.

7. PRESENTATION

Overview of Proposed CCTV Camera Program

Inspector Ferguson provided a PowerPoint presentation on a proposed CCTV Camera Program for the Town and responded to questions from the Board.

Moved by: S. Strathearn Resolution No. 2019-34

Seconded by: J. Clapperton

That the overview of a proposed CCTV Camera Program, as presented by the Southern Georgian Bay Detachment Commander, be received for information. The Board recognizes the use of CCTV Camera systems as investigative tools.

CARRIED.

8. FINANCIAL

- a) Remuneration Report for the period of May 1 to July 31, 2019

Moved by: J. Contin Resolution No. 2019-35

Seconded by: S. Strathearn

That the Remuneration Report for the period May 1 to July 31, 2019 be approved.

CARRIED.

- b) Police Services Board Financial Report printed August 2, 2019

Moved by: M. Ross Resolution No. 2019-36

Seconded by: S. Strathearn

That the Police Services Board Financial Report printed August 2, 2019, be received for information.

CARRIED.

9. OTHER BUSINESS

- a) Police Services Board Draft Procedural By-law

The Board discussed the draft by-law and agreed that any revisions would be finalized for adoption at the next meeting.

Moved by: J. Clapperton Resolution No. 2019-37

Seconded by: J. Contin

That the draft Procedural By-law for the Midland Police Services Board be received for information; and

That any recommended updates be provided to the Board Secretary for inclusion in the final draft by-law; and

That the final draft By-law be adopted at the following meeting.

CARRIED.

10. CLOSED SESSION

- a) Convene in Closed Session

Moved by: J. Contin Resolution No. 2019-38

Seconded by: M. Ross

That in accordance with Section 35, subsection 4 of the Police Services Act, the Midland Police Services Board move into a closed session.

CARRIED.

The Board discussed a number of items and directed staff to prepare the appropriate motions for Open Session.

b) Rise to Open Session

Moved by: S. Strathearn Resolution No. 2019-39

Seconded by: J. Clapperton

That the Midland Police Services Board rise and report to Open Session at 1:15 p.m.

CARRIED.

11. REPORT OF THE CLOSED SESSION

Chair Dixon provided a report on the closed session items discussed.

1) Statement of Claim

The Board received a Statement of Claim for information.

2) Legal Correspondence

The Board reviewed legal correspondence received and directed staff to reply as instructed.

3) Labour Relations/Negotiations

The Board discussed a position paper and endorsed it.

4) Resolution for Discovery Documents

The Board considered a draft motion regarding discovery documents which would be considered in Open Session.

12. OPEN SESSION MOTIONS

i) Resolution for Discovery Documents

Moved by: S. Strathearn

Resolution No. 2019-40

Seconded by: J. Clapperton

WHEREAS the Rules of Civil Procedure govern non-criminal proceedings in Ontario's Courts;

AND WHEREAS the Rules of Civil Procedure require every party:

- **to disclose all relevant documents in the party's possession, control or power (Rule 30.02 (1));**
- **to produce all relevant documents for inspection (Rule 30.02 (2)); and,**
- **to permit another party inspecting any document to make a copy of it at the party's own expense (Rule 30.04 (7))**

AND WHEREAS relevant extracts from the Rules of Civil Procedure are attached as Appendix 'A';

THEREFORE the Midland Police Services Board (“the Board”) hereby resolves as follows:

- 1. The Board Chair is hereby authorized to review all documents in the possession or control of the Board for the purpose of identifying those documents relevant to litigation in which the Board is currently engaged;**
- 2. For this purpose, the Board Chair is hereby authorized to obtain copies of any documents the Board Chair requires to carry out this task;**
- 3. The Board Chair is hereby authorized to provide copies of any relevant documents to the lawyers acting for the Board in these matters; and,**
- 4. The Board Secretary is hereby authorized to assist in carrying out this task.**

CARRIED.

ii) Confirmation of Closed Session Discussions

Moved by: M. Ross Resolution No. 2019-41

Seconded by: J. Clapperton

That the Board confirms its discussions held in closed session August 12, 2019.

CARRIED.

13. NEXT MEETING

The next meeting of the Midland Police Services Board will take place on Monday November 18, 2019 at 10:00 a.m. in the Town of Midland Council Chambers, or, at the call of the Chair.

14. ADJOURNMENT

Moved by: S. Strathearn Resolution No. 2019-42

Seconded by: J. Contin

That this meeting of the Midland Police Services Board with closed session held Monday August 12, 2019 be adjourned at 1:20 p.m.

CARRIED.

Minutes adopted November 18, 2019, Resolution No. 2019-44

Chair

Recording Secretary