



## Town of Midland CONSULTATION FORM

ROLL # 4374- _____ - _____ - _____ - 0000	
Consultation Meeting Date:	Property Information prepared: <input type="checkbox"/> Yes <input type="checkbox"/> No
Who attended the meeting: <input type="checkbox"/> Owner <input type="checkbox"/> Agent	Consultation with: <input type="checkbox"/> Planning and Building Services Staff <input type="checkbox"/> Engineering Staff <input type="checkbox"/> Other Staff

**All grayed items are to be completed by Town Staff only. All other items are to be completed by the Applicant prior to the Consultation Meeting.**

### 1. CONTACT INFORMATION:

*All communication will be directed to the Primary Contact only.*

**Primary Contact:** \_\_\_\_\_

**a) Registered Owner(s):** \_\_\_\_\_

*(List all owners and contact information if multiple exist)*

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**b) Agent:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**2. APPLICATION TYPE:**

- |  |  |
|--|--|
| <input type="checkbox"/> Consent                 | <input type="checkbox"/> Site Plan Approval  |
| <input type="checkbox"/> Zoning By-law Amendment | <input type="checkbox"/> Plan of Subdivision |
| <input type="checkbox"/> Minor Variance          | <input type="checkbox"/> Plan of Condominium |
| <input type="checkbox"/> Official Plan Amendment | Other: _____                                 |

**3. BRIEF DESCRIPTION OF PROPOSED DEVELOPMENT:**

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**4. DESCRIPTION OF SUBJECT LANDS:**

a) Concession(s): \_\_\_\_\_

b) Lot(s): \_\_\_\_\_

c) Registered Plan No.: \_\_\_\_\_ Lot(s)/Block(s): \_\_\_\_\_

d) Reference Plan No.: \_\_\_\_\_ Part(s): \_\_\_\_\_

e) Geographic Township (former municipality): \_\_\_\_\_

f) Civic Address: \_\_\_\_\_

g) Dimensions of subject lands:

Frontage (m)	Depth (m)	Area (ha)

h) Please list the current use(s) and any previous use(s) of the subject lands:

Current Use(s) \_\_\_\_\_

Previous Use(s) \_\_\_\_\_

Has a Phase I Environmental Site Assessment (ESA) been completed with respect to the subject lands?

Yes

No

If yes, please indicate who completed the ESA and when it was completed:

\_\_\_\_\_  
\_\_\_\_\_

i) Current Official Plan Designation: \_\_\_\_\_

Conformity with Official Plan use designation:

Yes

No

If No, what is the nature of the required amendment: \_\_\_\_\_

j) Current Zoning: \_\_\_\_\_

Conformity with current zoning:

Yes

No

If No, what is the proposed zoning: \_\_\_\_\_

k) Are there any easements or rights-of-way affecting the subject lands:

Yes

No

If yes, indicate and describe the purpose of the easement (e.g. Hydro, access, Gas, etc.):

\_\_\_\_\_

**5. FEES REQUIRED:**

<b>Application</b>	<b>Town</b>	<b>County of Simcoe</b>	<b>Province</b>
Official Plan Amendment			
Rezoning / H Removal			
Plan of Subdivision/ Condominium			
Consent			
Minor Variance			
Site Plan			
Other			
<b>TOTAL</b>			

*Note: fees are payable based on the fee schedule in effect on the day the application is made.*

**6. ADDITIONAL AGENCIES TO BE CONTACTED:**

- County of Simcoe
- Ministry of Transportation (MTO)
- Severn Sound Environmental Association
- Department of Fisheries & Oceans (DFO)
- Midland Power Utility Corporation
- Enbridge Gas
- Bell Canada
- Other: \_\_\_\_\_

**7. REQUIRED INFORMATION:**

<b>Reports, Studies, Plans</b>		<b>No. of Copies</b>	<b>To be submitted with application</b>
<b>CULTURAL HERITAGE RESOURCES</b>			
7.1	Archaeological Assessment		
7.2	Heritage Impact Assessment		
7.3	Heritage Building Structural Assessment		
<b>PLANS AND DRAWINGS</b>			
7.4	Site Plan or Concept Plan in accordance with Town requirements, including a digital submission		
7.5	Subdivision Plan or Condominium Plan in accordance with Town requirements, including a digital submission		

<b>Reports, Studies, Plans</b>		<b>No. of Copies</b>	<b>To be submitted with application</b>
7.6	Building Elevation Drawings		
7.7	Angular Plane Analysis		
7.8	Shadow Impact Study		
7.9	Accessibility Analysis		
<b>ENVIRONMENTAL/NATURAL HERITAGE/NATURAL HAZARDS</b>			
7.10	Aggregate Resource Analysis		
7.11	Slope Stability and Cut/Fill Analysis including Erosion Hazards		
7.12	Environmental Impact Study		
7.13	Hydrogeological Assessment including a WHPA Plan		
7.14	Tree Preservation Plan/Enhancement Plan		
7.15	Energy Conservation Study		
7.16	Environmental Site Assessments and/or Record of Site Condition		
7.17	Shoreline Engineering Report		
<b>SERVICING/INFRASTRUCTURE</b>			
7.18	Municipal Water and Sanitary Sewer Servicing Feasibility Study		
7.19	Private Servicing Study		
7.20	Soils or Geotechnical Study		
7.21	Preliminary Grading Plan		
7.22	Preliminary Stormwater Management Report and Plan		
7.23	Traffic Impact Study (both internal and external)		
7.24	Parking, Pedestrian and Sidewalk Analysis		
7.25	Fire Suppression Analysis		

<b>LAND USE COMPATIBILITY</b>			
7.26	Land Use Compatibility Study		
7.27	Landfill Impact Study (D4 Studies)		
7.28	Noise and/or Vibration Impact Study		
7.29	Dust and/or Odour Impact Study		
7.30	Agricultural Impact Analysis		
7.31	Photometric Report and Plan		
<b>PLANNING</b>			
7.32	Planning Justification Report		

7.33	Affordable Housing Report		
7.34	Rental Housing Conversion Assessment		
7.35	Retail Impact Study		
7.36	Urban Design Report and Streetscape/Public Realm Plan		

*Note: It may be determined during the review of the application that additional studies or information will be required as a result of issues arising during the processing of the application. There may also be financial requirements arising from the application, including, but not limited to, parkland dedication, peer review costs, payment of outstanding property taxes, legal, planning or engineering costs, costs for lifting 0.3-metre reserves, for road widening acquisition or road improvements.*

**8. COMMENTS:**

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## 9. NOTES:

1. The purpose of this Consultation Form is to identify the information required to commence processing of a complete application, as well as any information required during the processing of the application. Consultation does not imply or suggest any decision whatsoever on behalf of staff or the Town of Midland to either support or refuse the application.
2. This information expires 90 days from the date of signing or at the discretion of the Director of Planning and Building Services.
3. In the event this Consultation Form expires prior to the application being accepted by the Town, another Consultation may be required.
4. An application submitted without the information identified in this Consultation Form will be refused as an incomplete application based on insufficient information to properly evaluate the application.
5. Acknowledgement of Public Information:  
The applicant acknowledges that the Town considers the application forms and all supporting materials, including studies and drawings, filed with any application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the Town photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement.

## 10. SIGNATURES:

_____	_____	_____
Planning and Building Staff (Print)	Planning and Building Staff (Signature)	Date
_____	_____	_____
Engineering Staff (Print)	Engineering Staff (Signature)	Date
_____	_____	_____
Other Staff (Print)	Other Staff (Signature)	Date
_____	_____	_____
Other Staff (Print)	Other Staff (Signature)	Date
_____	_____	_____
Owner/Agent (Print)	Owner/Agent (Signature)	Date