

Minutes of the Official Plan Review Steering Committee Meeting held Thursday, October 20, 2016 at 4:30 p.m. in the Council Chambers of the Municipal Office

Present: Bill Kernohan, Chair
Ron Neumann, Member
George MacDonald, Councillor
Glen Canning, Councillor
Jonathan Main, Councillor
Stewart Strathearn, Councillor *
Wes Crown, Director of Planning and Building Services
Jill Lewis, Senior Planner
Sherri Edgar, Executive Assistant/Recording Secretary

Also Present: Ron Palmer, The Planning Partnership

Regrets: John Brousseau, Member

* arrived at 4:40 p.m.

1. Open Meeting

The Chair called the meeting to order at 4:30 p.m.

2. Declarations of Pecuniary Interest

There were none declared.

3. Review of Minutes

The Minutes of the Meeting held on September 22, 2016 were reviewed.

On a Motion by Member Main and Seconded by Member Canning

That the Minutes of the Meeting held on September 22, 2016, 2016 be approved.

CARRIED

4. Community Forum “What We Heard” Summary

Committee reviewed the *What We Heard* Summary from the Community Forum, prepared by Ron Palmer of the Planning Partnership. Committee had discussion regarding the Community Forum and the summary and provided direction to Staff and R. Palmer for minor revisions to the document.

The Consultant advised that he has prepared a correspondence matrix which will provide information regarding comments received and the recommendations with respect to each correspondence.

❖ **ACTION:**

The Official Plan Review Steering Committee recommends that the *What We Heard* Summary be revised and finalized by Staff and the Consultant as directed for publication.

5. Correspondence

- A) Newsletter #4 – A new section is to be included stating that the *What We Heard* document is available on the Town's website. The Newsletter will be posted on the Town's website and emailed to those on the email list once it is finalized - **Noted and Filed**
- B) Committee was provided with an on-desk copy of Engineering Development Design Standards: Sidewalks Report ENG2016-26 dated September 9, 2016. Committee concurred that the Report will be included and addressed in the correspondence matrix – **Noted, provided to consultant for consideration, and Filed.**

6. Project Schedule and Next Steps

Committee was provided with and reviewed a copy of the Project Work Plan Overview.

Committee had discussion regarding the proposed changes to the Growth Plan and their effect on the Official Plan Review process. Copies of the reports Planning Staff have written to Planning & Development Committee of Council will be provided to the Official Plan Review Committee.

Committee also considered a meeting with the Town of Penetanguishene once the Draft Official Plan has been prepared, in order to ascertain if there are common approaches or principles that can be incorporated into both Official Plans.

Consultant will be preparing a first draft of the Official Plan over the next two (2) months, which will then be circulated to Committee. The second draft will be reviewed at the Committee meeting in February 2017.

Committee suggested that specific owners within the Employment Areas also be included as part of the Developers' Focus Group in March of 2017.

7. Other Business

None

8. Adjournment and Next Meeting

- Next meeting will be scheduled for February of 2017 in Council Chambers

As there was no further business, the meeting was adjourned at 5:45 p.m.

Sherri Edgar

Sherri Edgar, Recording Secretary