

**Minutes of the Waterfront Project Steering Committee Meeting held Friday, January 9, 2015, at 11:00 a.m. in the Council Chambers of the Municipal Office.**

**Present:** Mayor G. McKay  
Councillor J. Main  
Councillor G. MacDonald  
Councillor G. Canning  
B. Penny, Community Rep.  
B. Kernohan, Community Rep.  
J. Galloway, Town Engineer  
K. Desroches, Deputy Clerk/Senior Executive Assistant

**Regrets:** C. Tripp, Chief Administrative Officer  
M. Villeneuve, Director of Finance/Treasurer  
W. Crown, Director of Planning and Building Services

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**1. Call to Order and Purpose of the Meeting**

Mayor McKay called the meeting to order at 11:00 am and advised that the purpose of the meeting was to review the Memorandum of Understanding respecting the Find the Developer process.

**2. Declaration of Pecuniary Interest**

There were none declared.

**CLOSED SESSION:**

**3. Declaration of Closed Meeting:**

**Moved by J. Main**

**Seconded by B. Kernohan**

**That the Waterfront Project Steering Committee adjourn to a closed session; and further that this portion of the meeting be closed to the public pursuant to section 239 of the Municipal Act, 2001,**

**Subsection 2 (c)**

**Proposed or pending acquisition or disposition of land**

**CARRIED.**

**4. Find the Developer - Memorandum of Understanding Review**

The Town Engineer provided an overview of the Find the Developer process and progress to date. The Committee engaged in discussion regarding the memorandum of understanding.

**OPEN SESSION:**

**5. Motion to rise and report**

Moved by J. Main

Seconded by B. Kernohan

That the Waterfront Project Steering Committee in closed session now rise and report to open session.

**CARRIED.**

**6. Find the Developer - Memorandum of Understanding Review**

Moved by J. Main

Seconded by B. Kernohan

That the Waterfront Project Steering Committee herein confirms its discussion of the Memorandum of Understanding respecting the Find the Developer Process and confirms the direction provided to staff in the closed session meeting held on January 9, 2015.

**CARRIED.**

**7. Adjournment and Next Meeting**

- Next meeting: January 16, 2015 at 11:00 a.m.

As there was no further business, the meeting was adjourned at 12:27 pm.

*K. Desroches*

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Karen Desroches  
Deputy Clerk/Senior Executive Assistant