



**THE CORPORATION OF THE  
TOWN OF MIDLAND**

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**Minutes of the Regular Meeting of Council with Closed Session held on Monday,  
September 25, 2017 at 5:00 p.m. in the Municipal Office Council Chambers.**

**Present:** Mayor G. McKay, Deputy Mayor M. Ross Councillors P. File,  
G. MacDonald, J. Contin, G. Canning, J. Main and S. Strathearn

**Regrets:** Councillor C. Oschefski

**Also Present:** Chief Administrative Officer, J. Skorobohacz  
Director of Engineering/Water and Wastewater, A. Campbell  
Director of Finance/Treasurer, Susan Turnbull  
Delegated Clerk's Duties: Laura S. Lee (Delegation issued in  
writing by K. Desroches, Clerk)

**Special Guests:** Tammy Carruthers, Project Manager, WSCS Consulting Inc.  
Lorry Sheldon, Consultant, WSCS Consulting Inc.

**1. CALL TO ORDER**

Mayor McKay called the meeting to order at 5:00 p.m.

The Delegated Clerk informed Council that public notice of the meeting was provided consistent with the Town's notice provisions.

Mayor McKay asked members of Council if they had any concerns to move into a closed session based on the stated purpose of the meeting.

Mayor McKay responded to an enquiry by Councillor File with respect to Item i) a) with respect to the reasons for going into closed session.

**2. DECLARATIONS OF PECUNIARY INTEREST**

There were none declared.

**3. CLOSED SESSION (not recorded – recorder went missing)**

a) Motion to move into closed session

**Moved by S. Strathearn**

**Seconded by G. MacDonald**

**That Council move into closed session;**

**And further that this portion of the meeting be closed to the public pursuant to section 239 of the *Municipal Act, 2001*, as indicated;**

- **Subsection 2a)**  
**Security of the property of the municipality**
- **Subsection 2b)**  
**Personal matters about an identifiable individual**

**Subject matter**

- **Service Delivery Review Update**

- **Subsection 2b)**  
**Personal matters about an identifiable individual**

**Subject matter**

- **Update – Organizational Changes**
- **Council Committee Appointments**

**CARRIED.**

i) Closed Session Items

a) Service Delivery Review Update

A. Campbell, Director of Engineering, Water and Wastewater, introduced Tammy Carruthers, Consultant, WSCS Consulting Inc.

The Consultant provided a review and PowerPoint presentation on the interim Service Delivery Review.

Due to time constraints, members agreed to defer further discussion on this matter to a special closed Council meeting.

b) Update re. Organizational Changes

Council reviewed confidential staff Report CAO-2017-24 dated September 25, 2017 from CAO J. Skorobohacz.

The CAO responded to questions raised by members of Council.

Following discussion, Council directed staff to prepare the appropriate motion for consideration upon conclusion of the closed meeting session.

c) Council Committee Appointments

Confidential Staff Report CL-2017-31 dated September 22, 2017, from K. Desroches, Clerk.

Due to time constraints, members agreed to defer consideration of Confidential Staff Report CL-2017-31, dated September 22, 2017, from K. Desroches, Clerk, to a special closed Council meeting.

ii) Motion to rise to open session

**Moved by S. Strathearn**  
**Seconded by G. MacDonald**

**That this Closed Meeting of Council be adjourned at 7:10 p.m. and that Council now rise and report to open session.**

**CARRIED.**

**4. OPEN SESSION – 7:00 P.M.**

**Now Present:** Mayor G. McKay, Deputy Mayor M. Ross Councillors J. Main, G. MacDonald, P. File, J. Contin, G. Canning, and S. Strathearn

**Also Present:** Chief Administrative Officer, J. Skorobohacz  
Director of Finance/Treasurer, S. Turnbull  
Director of Operations, S. Berriault  
Director of Engineering/Water and Wastewater, A. Campbell  
Director of Planning and Building Services, Wes Crown  
Delegated Clerk's Duties, Laura S. Lee

Mayor McKay congratulated Andre Pepin, Town of Midland Water/Wastewater Operator on his achievement as a Level 4 Professional Operator (PO) designation, the water industry's first internationally-recognized professional designation for water environment operators.

**5. MOMENT OF SILENT REFLECTION**

**6. DECLARATIONS OF PECUNIARY INTEREST**

There were none declared

i) Motions arising from closed session discussions

b) Update re. Organizational Changes

**Moved by S. Strathearn**  
**Seconded by G. MacDonald**

**THAT Council receives Confidential Report CAO-2017-24, dated September 25, 2017 providing an update on the departure of the Director of Human Resources, along with the current short term leave of the Director of Corporate Services & Town Solicitor; and**

**THAT the Chief Administrative officer be authorized to proceed with the recruitment strategies as outlined in Report CAO-2017-24.**

**CARRIED**

**7. CONSENT AGENDA**

**Moved by J. Main  
Seconded by S. Strathearn**

**That Council adopt the recommendations as set out on the Consent Agenda for the Regular Meeting of Council held September 25, 2017.**

**CARRIED.**

**8. PUBLIC MEETINGS**

- a) Notice of Intention to pass an Amending By-law To Remove a Holding “H” Symbol – 226 and 230 Queen Street

Mayor McKay called the meeting to order and advised that the public meeting is being held to receive input from the public on the proposed removal of a Holding “H” symbol from the Zoning By-law respecting 226 and 230 Queen Street. Mayor McKay advised that the Public Meeting is being held in accordance with Section 36 of *the Planning Act R.S.O. 1990*.

Mayor McKay then asked the Delegated Clerk to confirm notification of the meeting and to note any correspondence received regarding the proposed By-law.

The Delegated Clerk advised that notice of the meeting was posted on the Town’s website, social media, and notice board and in the September 14, 2017 edition of the Midland Mirror. No written submissions were received.

Mayor McKay called for anyone in the audience to make comments in opposition or in support of the proposed by-law.

There being no comments, the public meeting regarding the proposed removal of a Holding “H” symbol from the Zoning By-law respecting 226 and 230 Queen Street was closed.

- b) Notice of Intention to pass an Amending By-law To Remove a Holding “H” Symbol – 281 Lakewood Drive

Mayor McKay called the meeting to order and advised that the public meeting is being held to receive input from the public on the proposed removal of a Holding “H” Symbol from the Zoning By-law respecting 281 Lakewood Drive. Mayor McKay advised that the Public Meeting is being held in accordance with Section 36 of *the Planning Act R.S.O. 1990*.

Mayor McKay then asked the Delegated Clerk to confirm notification of the meeting and to note any correspondence received regarding the proposed By-law.

The Delegated Clerk advised that notice of the meeting was posted on the Town's website, social media, and notice board and in the September 14, 2017 edition of the Midland Mirror. No written submissions were received.

Mayor McKay called for anyone in the audience to make comments in opposition or in support of the proposed by-law.

There being no comments, the public meeting regarding the proposed removal of a Holding "H" symbol from the Zoning By-law respecting 281 Lakewood Drive was closed.

## 9. DEPUTATIONS

### a) Service Delivery Review Update

Consultant T. Carruthers, WSCS Consulting, provided an update on the current Service Delivery Review which included a PowerPoint presentation.

### b) North Simcoe Canada 150 Mural Project

Ms. Karen Mealing, Director, Quest Art, spoke to Council providing a report on the North Simcoe Canada 150 mural project which included the four area municipalities. The Midland mural was unveiled on Canada Day, July 1, 2017 at the North Simcoe Sports and Recreation Centre.

### c) Update from Culture Midland re. various projects

Mr. R. Neumann, Acting Chair, Culture Midland Committee, provided a PowerPoint, giving an update on various projects. An inspirational guiding document, "*An Expression of North Simcoe's Cultural Landscape*", was distributed.

## 11. REPORTS

### j) TR-2017-17 Draft 2016 Audited Financial Statements

Council reviewed report dated September 25, 2017, from S. Turnbull, Director of Finance/Treasurer, following which it was then,

**Moved by                    G. Canning**  
**Seconded by                J. Contin**

**That, as recommended in Report TR-2017-17 dated September 25, 2017, Council approves the Draft 2016 Audited Financial Statements; and that Council appoints KPMG LLP as the Town's Auditor for the 2017 fiscal year.**

**CARRIED.**

## 10. CORRESPONDENCE

### a) 509 Bay Street Parking Lot Closure

Council reviewed a letter dated September 11, 2017, from Mr. M. Shepherd, Communications Manager, Downtown Midland Business Improvement Area, following which it was then,

**Moved by            J. Main  
Seconded by        S. Strathearn**

**That, further to letter dated September 11, 2017, from Mr. M. Shepherd, Communications Manager, Downtown Midland Business Improvement Area, permission be granted, in principle, to the Midland BIA to conduct a Halloween Midland Movie Night in the downtown on Saturday, October 21, 2017, from 6:00 pm to 8:30 pm in partnership with the Town of Midland;**

**And that half of the 509 Bay Street Parking Lot be closed on the morning of Saturday, October 21<sup>st</sup>, or the night before with barricades, subject to approval of the related Special Events application.**

**CARRIED**

### b) Midland Tree Lighting

Council reviewed a letter dated September 11, 2017, from Mr. M. Shepherd, Communications Manager, Downtown Midland Business Improvement Area, following which it was then,

**Moved by            J. Main  
Seconded by        S. Strathearn**

**That, further to letter dated September 11, 2017, from Mr. M. Shepherd, Communications Manager, Downtown Midland Business Improvement Area, permission be granted, in principle, to the Midland BIA to conduct their annual Tree Lighting event on Wednesday, November 22, 2017, from approximately 5:00 pm to 7:00 pm including permission to set up tents and entertainment beside the Midland Public Library at Neezhoday Park, subject to approval of the related Special Events application.**

**CARRIED.**

### c) Sisters in Spirit Walk

Council reviewed a letter received September 4, 2017, from Ms. R. Barnstaple and Ms. T. Monague, Georgian Bay Native Women's Association, following which it was then,

**Moved by J. Main**  
**Seconded by S. Strathearn**

**That, further to letter dated September 4, 2017, from Ms. R. Barnstaple and Ms. T. Monague, Georgian Bay Native Women's Association, permission be granted, in principal, to conduct their annual Sisters in Spirit Walk on October 4, 2017, from 6:00 pm to 8:00 pm, departing from the Georgian Bay Native Women's Association, and proceeding down King Street to Neezhoday Park beside the Library; subject to approval of the related Special Events application.**

**CARRIED.**

d) Resignation – Midland Seniors Council

Council reviewed a letter dated September 1, 2017, from Ms. B. Barger, following which it was then,

**Moved by J. Main**  
**Seconded by S. Strathearn**

**That Ms. Barbara Barger's resignation from the Midland Seniors Council be accepted with thanks and appreciation for her contributions.**

**CARRIED.**

e) Resignation – Midland Public Library Board

Council reviewed a letter dated September 12, 2017, from Ms. T. Sheridan, following which it was then,

**Moved by J. Main**  
**Seconded by S. Strathearn**

**That Ms. Trisha Sheridan's resignation from the Midland Public Library Board be accepted with thanks and appreciation for her contributions.**

**CARRIED.**

f) Resignation - Service Delivery Review Community Advisory Committee

Council reviewed an email dated September 8, 2017, from Ms. Z. Pendlebury, following which it was then,

**Moved by J. Main**  
**Seconded by S. Strathearn**

**That Ms. Zena Pendlebury's resignation from the Service Delivery Review Community Advisory Committee be accepted with thanks and appreciation for her contributions.**

**CARRIED.**

- g) Pre-Servicing Agreement Jarlette Ltd., operating as The Villa Care Centre at 658 King Street

Council reviewed a letter dated September 19, 2017, from Edwin Brunink, Director Retirement Communities Operations, Jarlette Health Services.

**Moved by M. Ross**  
**Seconded by P. File**

**That, further to a letter dated September 19, 2017, from Edwin Brunink, Director Retirement Communities Operations, Jarlette Health Services, the request for Council's support for a pre-servicing agreement to allow the commencement of site preparation work at 658 King Street (The Villa Care Centre) be referred to staff for report.**

**CARRIED.**

## **11. REPORTS**

- a) OP-2017-C08 Proposals – Parks & Trails Master Plan Study

Council reviewed a report dated September 20, 2017, from S. Berriault, Director of Operations, following which it was then, (By-law 2017-62)

**Moved by G. MacDonald**  
**Seconded by P. File**

**That, further to Report OP-2017-C08 dated September 20, 2017, Council award the Request for Proposal F18-052068, Parks/Trails Master Plan to Tocher Heyblom Design Inc. (thinc design) for the completion of a needs assessment and master plan for the Town's parks and trails, in the amount of \$79,355.00 (exclusive of HST), as outlined in Report OP2017-C08; and**

**That Council consider By-law 2017-62, included in the September 25, 2017 Council agenda, to enter into an agreement with Tocher Heyblom Design Inc. (thinc design) for completion of a needs assessment and master plan for the Town's parks and trails, in the amount of \$79,355.00 (exclusive of HST).**

**CARRIED**

- b) OP-2017-C09 Proposals – Transit Operational Review

Council reviewed a report dated September 20, 2017, from S. Berriault, Director of Operations, following which it was then, (By-law 2017-63)



**Moved by G. MacDonald**  
**Seconded by P. File**

**That, further to Report OP-2017-C09 dated September 20, 2017, Council award Request for Proposal F18-051682 to Dillon Consulting Limited for the completion of an operational review of the Town's transit service, in the amount of \$33,950.00 (exclusive of HST), as outlined in Report OP2017-C09 dated September 20, 2017; and**

**That Council consider By-law 2017-63, included in the September 25, 2017 Council agenda, to enter into an agreement with Dillon Consulting Limited for the completion of an operational review of the Town's transit service, in the amount of \$33,950.00 (exclusive of HST).**

**CARRIED.**

- c) OP-2017-C10 County of Simcoe Inter-municipal and Intra-hub Transit - Request for Support

Council reviewed a report dated September 20, 2017, from S. Berriault, Director of Operations, following which it was then,

**Moved by G. MacDonald**  
**Seconded by P. File**

**That, in accordance with Section 189 of the *Municipal Act*, the Town of Midland does hereby consent to the adoption of a By-law by the County of Simcoe for operation of a transportation system, as recommended in Staff Report OP2017-C10.**

**CARRIED.**

- d) Planning and Development Committee Report 2017-7 Meeting held September 5, 2017.

- i) Site Plan Application SPA-04-17  
Petrogold Inc. – 9620 County Road 93  
(Reference Item 3B of the above Report)

**Moved by J. Contin**  
**Seconded by G. Canning**

**That Site Plan Application SPA-04-17 be hereby approved as set out in Staff Report PL-2017-50 dated August 29, 2017.**

**That all required drawings and/or receipts shall be submitted and approved by the appropriate Staff in accordance with approved Site Plan Application SPA-04-17 and in accordance with the revisions requested by Staff, County and Source Protection RMO.**

**That the Site Plan Agreement for Site Plan Application SPA-04-17, be brought forward to Council for approval and that a By-law to authorize the Mayor and Clerk to execute the said Site Plan Agreement be presented at a future meeting.**

**CARRIED.**

- ii) Zoning By-law Amendment ZBA-04-17 -  
Warwick – 226 and 230 Queen Street  
Removal of “H” Symbol  
(Reference Item 3D, of the above Report)

**Moved by J. Contin  
Seconded by G. Canning**

**That Council pass a By-law to enter into a Shared Parking Agreement with the owners of 226 and 230 Queen Street.**

**That the request to remove the Holding “H” Symbol respecting 226 and 230 Queen Street be approved and the implementing By-law be passed at the next available Council meeting in accordance with Staff Report PL-2017-52 dated August 24, 2017.**

**CARRIED.**

- iii) Zoning By-law Amendment ZBA-08-17  
Removal of Holding “H” Symbol  
Bourgeois – 281 Lakewood Drive  
(Reference Item 3E, of the above Report)

**Moved by J. Contin  
Seconded by G. Canning**

**That Zoning By-law Amendment ZBA-08-17 respecting the removal of the Holding “H” Symbol at 281 Lakewood Drive be approved by Council and the implementing By-law be passed in accordance with Staff Report PL-2017-54 dated August 29, 2017.**

**CARRIED.**

- iv) Built Boundary Intensification Target Report  
(Reference Item 3F, of the above Report)

**Moved by J. Contin  
Seconded by G. Canning**

**That Staff Report PL-2017-55 dated August 29, 2017 with respect to the “Built Boundary Intensification Target Report – August 2017” be received for information.**

That the Town of Midland “Built Boundary Intensification Target Report – August 2017” be forwarded to the County of Simcoe Planning Department for its information.

**CARRIED.**

Moved by J. Contin  
Seconded by G. Canning.

That Report 2017-7 of the Planning and Development Committee of Council Meeting held September 5, 2017, be adopted as printed and circulated.

**CARRIED.**

**Meeting recessed – 9:00 p.m.**

**Meeting reassembled – 9:08 p.m.**

- e) CL-2017-28 Bill 68 (Modernizing Ontario's *Municipal Legislation Act*)

Council received as information a report dated September 13, 2017, from K. Desroches, Clerk.

- f) CL-2017-30 Encroachment Agreement - 436 Bay Street

Council reviewed a report dated September 13, 2017, from K. Desroches, Clerk. (By-law 2017-66)

Moved by G. Canning  
Seconded by J. Contin

That Council consider By-law 2017-66 authorizing the entering into of an encroachment agreement with Huronia Transition Homes (HTH) respecting 436 Bay Street.

**CARRIED.**

- g) CAO-2017-20 Progress Report on “MIDLAND FORWARD”

Council received as information a report dated September 25, 2017, from J. Skorobohacz, CAO.

- h) CAO-2017-21 Status Update on Council Strategic Planning Priorities

Council received as information a report dated September 25, 2017, from J. Skorobohacz, CAO.

- i) CAO-2017-22 Service Delivery Review Update

Council received as information a report dated September 25, 2017, from A. Campbell, Director of Engineering, Water and Wastewater.

k) TR-2017-18 Second Quarter Financial Report

Council received as information a report dated September 25, 2017, from S. Turnbull, Director of Finance/Treasurer.

l) TR-2017-19 Budget 2017 Amendment #1 - King Street Rejuvenation Design Project

Council reviewed report dated September 25, 2017, from S. Turnbull, Director of Finance/Treasurer, following which it was then,

**Moved by G. Canning**

**Seconded by J. Contin**

**That, as recommended in Report TR-2017-19 dated September 25, 2017, the proposed 2017 Capital funding draw of \$210,000 from the Roads Capital/Construction Reserve for General Resurfacing (325-3201) be replaced by a contribution of \$210,000 from the Federal Gas Tax Reserve Fund; and**

**That the \$210,000 in funding from the Roads Capital/Construction Reserve be re-directed to the King Street Rejuvenation Design Project in the 2017 Capital Budget.**

**CARRIED.**

m) TR-2017-20 Budget Amendment #2 – Transit Study

Council reviewed a report dated September 25, 2017, from S. Turnbull, Director of Finance/Treasurer, following which it was then,

**Moved by G. Canning**

**Seconded by J. Contin**

**That, as recommended in Report TR-2017-20 dated September 25, 2017, \$35,000 for a Transit Study funded by the Provincial Gas Tax be added to the Tax Supported Studies section of Budget 2017.**

**CARRIED.**

**12. CONSENT BY-LAW**

**Moved by G. MacDonald**

**Seconded by J. Main**

**That leave be granted to introduce the following by-laws:**

By-law 2017-62 Agreement with Tocher Heyblom Design Inc. (thinc design) for the completion of a needs assessment and master plan for the Town's parks and trails.

By-law 2017-63 Agreement with Dillon Consulting Limited for the completion of an operational review of the Town's transit service.

By-law 2017-64 Amend Zoning By-law 2004-90, as amended, for the removal of the Holding "H" Symbol on 226 and 230 Queen Street.

By-law 2017-65 Amend Zoning By-law 2004-90, as amended, for the removal of the Holding "H" Symbol on 281 Lakewood Drive.

By-law 2017-66 Encroachment Agreement - Huronia Transition Homes (436 Bay Street).

**CARRIED.**

It was then,

**Moved by M. Ross**  
**Seconded by S. Strathearn**

**That By-laws 2017-62, 2017-63, 2017-64, 2017-65 and 2017-66 be read a first, second and third time and finally passed.**

**CARRIED.**

It was then,

**Moved by M. Ross**  
**Seconded by S. Strathearn**

**That leave be granted to introduce By-law 2017-67 being a by-law to disband the Midland Police Service, and to contract for Town-wide policing with the Ontario Provincial Police.**

**CARRIED.**

It was then,

**Moved by M. Ross**  
**Seconded by S. Strathearn**

**That By-law 2017-67, be read a first, second and third time and finally passed.**

**CARRIED.**

**13. GENERAL BUSINESS**

- 1) Motion for which Notice was given
  - a) Request for a small temporary parkette in the parking lot at Easy Street and First Street

Mayor McKay assigned the Chair to Deputy Mayor Ross.

Moved by **G. MacDonald**

Seconded by **J. Main**

That pursuant to Section D, Item 6, of By-law 2012-42, Council agrees to remain in session past 11:00 p.m. in order to deal with the remaining items included on the agenda.

**CARRIED.**

Moved by **P. File**

Seconded by **J. Main**

That staff at the Town of Midland create a small temporary parkette in the parking lot at Easy Street and First Street with seating and other public realm improvements and that they consult with local stakeholders about a more permanent site as part of the Downtown Rejuvenation Project and any other plan for the downtown.

**MOTION WITHDRAWN**

Mayor McKay reassumed the Chair.

2) Notice of Motion

a) Summer 2019 is the 25<sup>th</sup> Anniversary of the “Georgian Bay ’94 Marine Festival”

Councillor Main advised that he would be bringing the following motion forward to the October Council meeting.

WHEREAS Summer 2019 is the 25<sup>th</sup> Anniversary of the “Georgian Bay ’94 Marine Festival”;

AND WHEREAS the Town of Midland and surrounding area have enjoyed a number of successful summer tourism events in the past, including the Champlain Festival, the Butter Tart Festival, and most recently the Canada 150 “World’s Largest Rubber Duck” and Feast Fest 2017 Tours;

AND WHEREAS the Tall Ships Tour sails on the Great Lakes in Summer 2019;

AND WHEREAS the success of the Tall Ships 1812 Tour in 2013 provides an opportunity for the Town, in concert with the Heart of Georgian Bay, to plan a large-scale summer event festival to include a tour of the Tall Ships for Summer 2019.

Therefore be it resolved:

- 1) That Staff be requested to prepare a report on the feasibility of planning a marine heritage festival for Summer 2019 to coincide with the Tall Ships Great Lakes 2019 Tour;

- 2) That Staff explore the opportunity to develop partnerships with surrounding municipalities as part of the Heart of Georgian Bay to collaborate on the initiative; and
- 3) That Staff determine if there may be any grants and/or other funding sources to assist with the financial impact of planning/delivering such an event.

b) Councillor File advised that she would be bringing the following motion forward to the October Council meeting:

That Council allocate an amount of \$50,000.00 in the pre-budget for 2018 for "Community Justice and Safety in Activities" to be debated when Council deals with the budget.

3) Other Business Introduced by Members of Council or Staff

Individual members advised of events and activities in the municipality for information purposes.

**14. CONFIRMATORY BY-LAW**

1) By-law 2017-68

**Moved by M. Ross  
Seconded by S. Strathearn**

**That leave be granted to introduce By-law 2017-68, being a by-law to adopt the proceedings of the Council Meeting held on September 25, 2017, and to authorize its execution.**

**CARRIED.**

It was then,

**Moved by M. Ross  
Seconded by S. Strathearn**

**That By-law 2017-68 be read a first, second and third time and finally passed.**

**CARRIED.**

**15. ADJOURNMENT**

**Moved by M. Ross  
Seconded by S. Strathearn**

**That this Regular Meeting of Council adjourn at 11:10 p.m.**

**CARRIED.**

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John Skorobohacz, Deputy Clerk

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Laura S. Lee, Delegated Clerk