

Minutes of the Waterfront Project Steering Committee meeting of Friday, February 14, 2014, at 11:00 a.m. in the Council Chambers of the Municipal Office.

Present: Mayor G. McKay
Councillor Zena Pendlebury
Councillor J. Charlebois
Councillor G. Canning
C. Tripp, Chief Administrative Officer
W. Crown, Director of Planning and Building Services
M. Villeneuve, Director of Finance/Treasurer
J. Galloway, Town Engineer
K. Desroches, Deputy Clerk/Senior Executive Assistant

1. Open Meeting

Mayor McKay opened the meeting.

2. Declaration of Pecuniary Interest

There were none declared.

3. Review of Minutes

The Committee reviewed and received as information the Minutes from the December 20, 2013, meeting.

4. Closed Session

Mayor G. McKay advised that the purpose of the meeting was to receive a Confidential Peer Review Report prepared by STANTEC Consulting Ltd. regarding the 2nd draft of the Phase Two Environmental Site Assessment.

Moved by Z. Pendlebury

Seconded by J. Charlebois

That the Waterfront Project Steering Committee adjourn to a closed session; and further that this portion of the meeting be closed to the public pursuant to section 239 of the *Municipal Act*, 2001, subsection (2), as indicated;

- **proposed or pending acquisition or disposition of land;**
- **advice that is subject to solicitor-client privilege.**

CARRIED

At 11:07 a.m. the Committee adjourned into Closed Session.

The Committee reviewed a confidential letter dated February 13, 2014, from Mr. N. Young, Senior Consultant, Stantec Consulting Ltd. regarding the lands at 280 and 420 Bayshore Drive.

The Director of Planning and Building Services and the Town Engineer provided further details concerning the Environmental Site Assessment.

Moved by Z. Pendlebury

Seconded by J. Charlebois

That the Closed Meeting of the Waterfront Project Steering Committee adjourn at 11:18 a.m.

CARRIED.

5. Master Plan Implementation

W. Crown advised that the revised Work Plan and Schedule for the Unimin Draft Planning Justification Report/Municipal Comprehensive Review and Draft OPA were reviewed at the February 5, 2014, Planning and Development Committee Meeting. An open house will be held on March 5, 2014, followed by a public meeting on April 2, 2014, as part of the comprehensive review.

It is anticipated that the final version of the PJR/MCR and OPA will be brought forward for review by Council at the May 7 or June 4 Planning and Development Committee meeting and then placed on the May or June Council meeting agenda for adoption by Council. W. Crown noted that the project is progressing on time and on schedule. Following adoption of the OPA by Council, the plan will be forwarded to the County for approval.

Mayor McKay questioned whether all planning and zoning would be in place prior to expiration of the Interim Control By-law on January 23, 2015. W. Crown noted that the OPA is the initial part of the equation and it will determine whether a holding symbol may be required.

6. Communication with the Public

Mayor McKay questioned whether the Town's newly launched website contains a waterfront segment. W. Crown noted that the Unimin Waterfront Master Plan page has been removed from the website and that a new page will be created once the naming contest has been completed and the official name announced. The new page is expected to contain a broader range of information regarding the waterfront as a means to keep the public apprised of the project's progress.

7. Find the Developer

Mayor McKay advised that he has met with some potential developers over the past month and will continue to meet with any developers that express an interest in the project.

8. Find the User

Mayor McKay commented on the need to bring employment opportunities to Midland and advised that the search for prospective partnerships continues.

9. Financial

M. Villeneuve advised that current expenditures for 2013 totalled approximately \$20,000 which is in keeping with the budget.

10. **Waterfront Naming Contest**

K. Desroches advised that two former members of the Waterfront Master Plan Committee have agreed to participate as judges for the Waterfront Naming Contest. The members will be reviewing the list of names provided by contestants. Each will select their top five. The ten names will then be reviewed by the Waterfront Project Steering Committee together with the members at which time a winner will be selected. It is anticipated that the winning name will be presented to Council in March.

11. **Other Items**

There were no other items presented by the Committee.

12. **Adjournment and Next Meeting**

- Next meeting date: Friday, February 28, 2014 at 11:00 a.m.

As there was no further business, the meeting was adjourned at 11:31 a.m.

K. Desroches

Karen Desroches
Deputy Clerk/Senior Executive Assistant