



## Community Grant Program

### Reporting Form

Consideration of any future grant is contingent upon submission of the Accountability Form to the Town of Midland upon completion of the project and approval by the Community Grant Committee.

#### 1. Grant Recipient Information

<b>Organization</b>	
<b>Contact Name</b>	
<b>Address</b>	
<b>City/Town</b>	
<b>Postal Code</b>	
<b>Phone</b>	
<b>Email</b>	
<b>Website</b>	

#### 2. Funding Information

<b>Grant Amount Received</b>
\$ _____ Cash
\$ _____ In-Kind

#### 3. Project Details

Project Name: _____
Project Start Date: _____ Project End Date: _____

#### 4. Accountability and Reporting

- a) Please describe how the project (also meaning program/service/event/activity) met its goal to address a community need/demand in alignment with the Town of Midland's Strategic Goals and Objectives. Indicate how many residents from the Town of Midland were involved and/or benefitted from this project. (max 250 words)

- b) Please describe how financial and/or in-kind contributions from the Town of Midland supported the project. (max 100 words)

- c) List the specific ways by which you acknowledged municipal support. These must match the list supplied in the letter of confirmation of funding. (max 50 words)

**d) Attach the Municipal Community Grant Budget sheet to the final report.**

You may also attach up to three (3) additional documents in support of this report (news articles, photos, testimonials, etc.)

**5. Recipient Declaration**

I/we confirm that all information provided is truthful, fair and complete.

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**6. Report Submission**

Reports may be submitted via **email** to [grants@midland.ca](mailto:grants@midland.ca) or

**mailed/delivered to:**  
Finance Department  
Town of Midland  
575 Dominion Avenue  
Midland, Ontario, L4R 1R2

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**Collection of Information - Municipal Freedom of Information and Protection of Privacy**

*In accordance with the Municipal Freedom of Information and Protection of Privacy Act, all information gathered will be used for the purpose of reporting on the community grants program. The grant recipient hereby consents to disclosure of information contained in this submission, pursuant to the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990. The information submitted as well as the identity of successful applicants including the community grant level of funding awarded will be available to the public on the Town of Midland's website and through budget reports. For questions regarding the use of information please contact the Municipal Clerk at [clerks@midland.ca](mailto:clerks@midland.ca).*

**Administration Use Only**

Grant Program Year:

Date Report Received:

Staff Signature