



## Town of Midland – Volunteer Job Description

**Volunteer Position:** Contest Backstage Runner, Ontario's Best Butter Tart Festival

**Openings:** Four (4)

**Department:** Community and Growth – Culture and Community

**Reports To:** Event Coordinator

**Schedule:** June 14, 2024, 9 a.m. to 5 p.m.

### Position Summary

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Reporting to the Event Coordinator, the Contest Backstage Runner will help organize and prepare the butter tarts for judging as part of the Ontario's Best Butter Tart Festival's butter tart contest.

A volunteer T-shirt, re-usable water bottle and lunch voucher will be provided.

### Duties & Responsibilities

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- Assists with organizing butter tarts to be judged.
- Prepares packages of contest butter tarts to be sold to the public and helps transport them to the selling location (Scotiabank).
- Assist with cleaning up the backstage area, both throughout the day to ensure it is safe working environment and once the contest is completed.
- Works cooperatively with festival staff, volunteers and Midland Cultural Centre staff.

### Qualifications and Requirements

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- Strong customer service skills.
- Organizational skills.
- Ability to remain calm when it gets busy.

### Effort/Physical Demands

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- Physical demand requires standing, sitting, and walking.
- Visual attention for health and safety compliance and personal safety while performing volunteer duties.

### Working Conditions

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- This position works indoors at the Midland Cultural Centre.