



## Town of Midland – Volunteer Job Description

<b>Volunteer Position:</b>	<b>Contest Tabulator, Ontario's Best Butter Tart Festival</b>
Openings:	Two (2)
Department:	Community and Growth – Culture and Tourism
Reports To:	Event Coordinator
Schedule:	June 13, 2026, 9 a.m. to 4 p.m.

### Position Summary

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Reporting to the Event Coordinator, the Contest Tabulator will tabulate the score sheets for the Egg Farmers of Ontario Butter Tart Contest and work to track the progress of butter tarts throughout the contest.

A volunteer T-shirt, reusable water bottle, and lunch voucher will be provided.

### Duties & Responsibilities

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- Tabulates score sheets.
- Enters each tart's scores into the Excel tracking sheet.
- Communicates effectively with Event Coordinator and Contest Logistics Coordinator to ensure proper tracking of butter tarts.
- Works cooperatively with festival staff, volunteers and Midland Cultural Centre staff.

### Qualifications and Requirements

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- Strong math skills.
- Organizational skills.
- Ability to remain calm when it gets busy.

### Effort/Physical Demands

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- Physical demand requires standing, sitting, and walking.
- Visual attention for health and safety compliance and personal safety while performing volunteer duties.

### Working Conditions

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- This position works indoors at the Midland Cultural Centre.
- Calculators and a computer are provided.